

(R.I.H.S. Calendar : 2022-23)

CALENDAR

2022-23

(+2, +3 & P.G.)



**RURAL INSTITUTE OF HIGHER
STUDIES (RIHS)**

Estd:-1980

BHOGRAI, ODISHA

**Published Under the Authority
of the Principal,
R I H S , Bhograi**

**Prof. Kedar Singh Das
M.A.**

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Dehurda, Bhograi**

ସଂ ଗଚ୍ଛଧ୍ୱଂ ସଂ ବଦଧ୍ୱଂ ସଂ ବୋ ମନାଂସି ଜାନତାମ୍
ସମାନୋ ମନ୍ତଃ ସମିତିଃ ସମାନୀ
ସମାନଂ ମନଃ ସହ ଚି ମେଥାମ୍
ସମାନୀ ବ ଆକୃତିଃ ସମାନା ହୃଦୟାନି ବଃ
ସମାନମସ୍ତୁ ବୋ ମନୋ ଯଥା ବଃ ସୁସହାସତି ।
(ରଗବେଦ, ୧୦/୧୯୧-୨-୪)

Move together, speak together
Let thy mind be one
Thy humn be one
Attainment be one
Let thy resolution be one
Heart and soul be one
So that thou may be
blessed with
Sanctimonious co-existence.
(Rig Veda, 10/191-2-4)

ତୁମ୍ଭମାନଙ୍କର ଗମନ ଏକ ହେଉ
ବଚନ ଏକ ହେଉ
ମନ ହେଉ ଏକ ଭାବନାୟୁକ୍ତ,
ତୁମ୍ଭମାନଙ୍କ ସ୍ଥୁତି ସମାନ
ପ୍ରାର୍ଥନା ସମାନ
ସମାନ ହେଉ ମନ ଓ ଚି ।
ସମାନ ହେଉ ସଂକଳ୍ପ ଓ ହୃଦୟ
ମନ ହେଉ ଐକ୍ୟମୟ
ସହାବସ୍ଥାନ ହେଉ ଶୋଭନୀୟ ।

Personal Memoranda (For Students)

Name :

Class :

Roll No. :

Section :

Present Address :

Permanent Address :

University/Council Registration No. :

Blood Group :

*“Education is the manifestation
of the perfection already in man”
-Swami Vivekananda*

COLLEGE CALENDAR

The College Calendar is an essential guide for the students. Every bonafide student of this college is advised to go through it for a better comprehension of the College administration. Ignorance of any rule written in it is no excuse. The Calendar is neither a code nor an Act and, hence, the rules herein cannot be subjected to any legal interpretation nor can it be challenged in the court of law. The principal has the discretionary power to add, alter and implement any rule written in the College Calendar for the larger interest of the institution.

Vision of the College :

- i. To impart quality education to the rural youth with social commitment, academic ambiance and with 350 degree graduate attributes;
- ii. To compete with competitive job environment with scientific temper.

Mission :

- i. To bring revolution with an innovative practices in the class room teaching;
- ii. To introduce latest teaching learning tools in the class room teaching, in seminars, workshops, webnires and to provide ample opportunity for the students to operate the tools.
- iii. To take active part in co-curricular and extra-curricular activities to have a better exposure in the competitive job environment.
- iv. To be a graduate with 360 degree attributes with social acceptance and problem solving models.



DESCRIPTION OF THE CREST

The College Crest stands for the all-round development in Arts, Science & Commerce. The circle of the emblem symbolizes the wholeness of life. The wheel inside represents the Vocational studies & the sweeping progress of Science & Technology. The book speaks of man's constant aspiration to dispel the darkness of ignorance by enlightening the blazing lamp of knowledge & wisdom. It also shows the affiliation of the College to Fakir Mohan University. The boy & the girl holding aloft the torches of flame symbolize the eternal march forward for enlightenment and freedom, which is our motto. **"SA VIDYA YA BIMUKTAYE"** inscribed in the circle is an extract from the ***Rigveda*** . The crest of the institution thus beckons the students to various aspects of a glorious and successful life.

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1. A BRIEF HISTORY OF THE COLLEGE

Rural Institute of Higher Studies, as its name justifies, is a torch-bearer of the rural folk of Bhograi, rendering them the light of knowledge and wisdom. This fertile land is blessed with lots of fertile brain and intellect, but it had no *alma mater* for higher studies for a long time. With the untiring efforts of certain local visionaries, this college came into being in 1980 and started functioning in the local defunct Elementary Training School with an initial capacity of 128 students in Intermediate of Arts stream. In 1981 the sanctioned strength was extended to 256 in +2 Arts and 128 in +2 Science stream, and later it was affiliated to the Higher Secondary Board in 1983. The +3 Degree Course in Arts was opened in 1986, with an initial capacity of 96 students and this student strength was again increased to 256 in the session 1994-95. The +3 Degree Course in Science and +2 Commerce were opened in 1989 with the seat capacity of 80 (PCM-48 and CBZ-32) and 64 respectively. Later in 2004-05, the Department of Higher Education, Government of Odisha was pleased to increase 64 seats, more in +2 Science and 32 seats more in +2 Commerce streams. The +3 Degree Course in Commerce with a capacity of 64 seats was opened in 2006-07. In the year 2007-08, the number of sanctioned strength in +3 Science increased from 80 to 128. The +2 wings of this college are affiliated to CHSE, Odisha and the +3 wings are affiliated to Fakir Mohan University, Balasore, Odisha.

At present, the sanctioned seats in +2 Arts, Science and Commerce streams are 384, 256 and 128 respectively. The sanctioned strength in +3 Arts, Science and Commerce streams are 320, 224 and 128 respectively. The college imparts Honours facilities in English (32 seats), Odia (40 seats), Economics (40 seats), Political Science (40 seats), History (40 seats), Education (40 seats), Philosophy (32 seats) Sanskrit (40 seats) and Mathematics (16 seats) in +3 Arts stream. It provides Honours facility in Physics (48 seats), Chemistry (48 seats), Mathematics (32 seats), Botany (48 seats) and Zoology

(48 seats) in +3 Science stream. In +3 Commerce stream, it also imparts Honours teaching facility in all 128 seats. At present the total student strength in this college is around 3408.

The 2nd January, 1994 is a red-lettered day in the annals of this college. The college that had started functioning in a long abandoned and dilapidated building of an Elementary Training School since 1980 shifted to a sprawling mansion by the untiring effort of the then Principal Prof. H. K. Das, and since then the institution has never looked back. The college now possesses a spacious campus with several departmental Honours Rooms, Seminar Rooms, General Class Halls, Computer Lab, Language Hub (Skill Junction), well-equipped separate laboratories for both +2 and +3 streams, separate Libraries for both +2 and +3 wings, Botanical Gardens and floricultures and Administrative Block. Within the most attractive items of the college are the well decorated Auditorium, newly constructed P.G. Department of Language and Literature, and the Central Library in progress. A lot of new feathers are going to be added to its glory very shortly by the esteemed principal Prof. K.S. Das.

Rural Institute of Higher Studies is one of the few reputed full-fledged composite colleges in Odisha imparting education from +2 level to Post-graduate level. Though a college in a rural area, this institute of higher studies aims at moulding the allround development of students' personality by imparting social and environmental awareness to them. With these objectives in mind, the National Service Scheme (NSS) was introduced in 1983. The social concern of the students got a wider canvas when Youth Red Cross (YRC) was set up in 1996. The social awareness among the students got rapid momentum when Rovering and Rangering Activities (Scout and Guide) for both boys and girls were opened in the college in 2016-17 and National Cadet Corps (NCC) laid its foundation in 2017. To enhance the computer literacy among the students, Joint Venture Computer Programme was started in 2001. In order to impart a sound language base, Language Hub (Skill Junction) was established in 2015-16. The college justified its name when the Post-Graduate classes in English and Odia (self-financing) started in 2018-19, thanks to the then principal Prof. G. Das Mohapatra and the then Hon'ble Minister of Education, Govt. of Odisha, Mr. Ananta Das for their effort and

dedication. The sanctioned strength of MA in English is 16 and in Odia it is also 16.

The college is well-known for its good and conducive academic atmosphere. The continuous dedication of the staff and the promising zeal of the esteemed principals have contributed a lot to maintain an excellent academic track record for years and have resulted in producing several toppers both in the CHSE and the University level. The institute has already passed its four glorious decades, leaving a spectacular imprint in the field of wisdom and learning. The college was accredited by NAAC in 2016 and was awarded 'B' Grade. The academic spell of this RIHS has been so great, since its inception, that hardly has there been a single village in Bhograi at present where a graduate of this college is not found.

2. SUCCESSION LIST OF PRINCIPALS

1. Prof. R. B. Gharai, M.A., Principal Offciating 15.06.80 to 16.11.82
2. Prof. H. K. Ghosh, M.A. do 17.11.82 to 14.11.88
3. Prof. M. K. Sahoo, M.A. do 15.11.88 to 05.09.89
4. Prof. J. N. Pradhan, M.A., M.Ed. Principal 06.09.89 to 17.09.91
5. Prof.(Dr.) S. S. Pradhan, M.A., Ph.D. do 18.09.91 to 30.09.93
6. Prof.B. D. Das, M.A. (I/C) 01.10.93 to 05.10.93
7. Prof. H. K. Das, M.A. 06.10.93 to 27.07.98
8. Prof. S. K. Mangaraj, M.Sc. 28.07.98 to 30.11.01
9. Prof.J. N.'Chand, M.A. 01.12.01 to 31.07.02
10. Prof.P. K. Mahakul, M.A. 01.08.02 to 27.06.03
11. Prof. N.C. Patra, M.A, M.Ed. (I/C) 28.06.03 to 30.06.03
12. Prof. J. N. Chand, M.A. 01.07.03 to 09.06.04
13. Prof. S. K. Giri, M.Sc. (I/C) 10.06.04 to 20.06.04
14. Prof. N. C. Patra, M.A., M.Ed. 21.06.04 to 09.01.05
15. Prof.(Dr.) B. K. Mishra, M.A., Ph.D. (I/C) 10.01.05 to 28.02.10
16. Prof. K. C. Das, M.A. (I/C) 01.03.10 to 31.10.16
17. Prof.(Dr.) G. Das Mohapatra, M.A., Ph.D. (I/C) 01.11.16 to 30.09.19
18. Prof. S.K.Giri. M.A. (I/C) 01.10.19 to 31.05.21
19. Prof. K.Sahoo. M.Sc.(I/C) 01.06.21 to 30.04.22
20. Prof. K.S. Das. M.A. 01.05.22 to Conti....

3. SUCCESSION LIST OF PRESIDENT, G.B.

Sl.No.	Name	Period	
		From	To
1.	Dr. K. K. Das	01.06.1980	18.09.1982
2.	Dr. K. Patra	22.10.1982	22.10.1985
3.	Dr. K. Patra	17.05.1986	16.05.1989
4.	Dr. K. Patra	05.01.1990	17.08.1992
5.	The Sub-Collector, Bls.	18.08.1992	24.12.1992
6.	The Dy. Director +2 (Edu) Spl. Officer	13.06.1995	15.11.1995
7.	Dr. K. Patra	16.11.1995	15.11.1998
8.	Dr. K. Patra	09.12.1999	09.06.2000
9.	The Sub-Collector, Bls.	10.06.2000	07.04.2003
10.	Dr. K. K. Das	08.04.2003	10.10.2004
11.	The Sub-Collector	11.02.2004	01.09.2005
12.	Sri Ananta Das, MLA, Bhograi	02.09.2005	10.08.2009
13.	The Sub-Collector, Bls.	11.08.2009	20.06.2010
14.	Sri Ananta Das, MLA, Bhograi	21.06.2010	17.05.2011
15.	The Sub-Collector, Balasore	18.05.2011	18.01.2013
16.	Sri Ananta Das, MLA, Bhograi	19.01.2013	23.01.2020
17.	The Sub-Collector, Balasore	24.01.2020	05.01.2022
18.	Dr. G. Das Mohapatra	06-01-2022	(Continuing)

**4. MEMBERS OF THE TEACHING
AND NON TEACVHING STAFF****MEMBERS OF THE TEACHING STAFF****Principal**

Prof. Kedar Singh Das, M.A., Reader in Pol. Sc. Mob.: 9937569298

Dept. of Botany

- | | |
|---|------------------|
| 1. Mrs. S. Kar, M.Sc., M.Phil, B.Ed. | Mob.: 6371132945 |
| 2. Mrs. N. Chand, M.Sc. Lecturer | Mob.: 9777879703 |
| 3. Mr. G. K. Mandal, M.Sc. (Guest Lecturer) | Mob.: |
| 4. Mr. S. C. Mohapatra B.Sc. (Dem) | Mob.: 9938780578 |

Dept. of Chemistry

- | | |
|---|------------------|
| 1. Dr. U. K. Samal, M.Sc.,B.Ed.Ph. D., Reader | Mob.: 9040392308 |
| 2. Mr. D. K. Giri, M.Sc., Lect. | Mob.: 9237199215 |
| 3. Mr. R. K. Das, M.Sc., Lect. | Mob.: 8457973474 |
| 4. Mr. N. K. Pradhan, M.Sc., Lect. | Mob.: 8984223206 |
| 5. Mr. PK Patra, B.Sc. (Dem) | Mob.: 9237174754 |
| 6. Mr. P C Behera, B.Sc. (Dem) | Mob.: 9178414837 |
| 7. Mr. N Das. BSc. (Dem) | Mob.: 9178070855 |

Dept. of Commerce

- | | |
|---|------------------|
| 1. Mr. A. K. Das, M. Com. Reader | Mob.: 9938032148 |
| 2. Mr. J. Mohanty, M. Com. Reader | Mob.: 9090346003 |
| 3. Mr. A. Nayak, M. Com. Lect. | Mob.: 9668711771 |
| 4. Mr. J. Chand, M. Com. (Guest Lecturer) | Mob.: |

Dept. of Economics.

- | | |
|---|------------------|
| 1. VACANT | |
| 2. VACANT | |
| 3. Prof. Manoj Ku. Hui, M.A., M.Phil., Reader | Mob.: 9337129415 |

Dept. of Education

- | | |
|--|------------------|
| 1. Mr. R.C. Patra, M.Ed., Reader | Mob.: 9438757357 |
| 2. Mrs. Smt. T. Dhara, M.Ed., Reader | Mob.: 9938320177 |
| 3. Mr. A. K. Samal, M.Ed., Lect. | Mob.: 9937776872 |
| 4. Dr. J. Kunar, M.Sc. M.Ed., Ph.D.,Lecturer | Mob.: 8260630524 |
| 5. Smt. S.B. Das, B.A. (Hons) (Demo) | Mob.: 9937493776 |

Dept. of English

- | | |
|--|------------------|
| 1. Mr. J. C. Giri, M.A., Reader | Mob: 8093949713 |
| 2. Dr. B. K. Pattanayak, M.A., Ph.D. Lect. | Mob.: 9437726766 |
| 3. Mr. P. Das, M.A., Lecturer | Mob.: 7873575725 |
| 4. Mr. R. Mandal, M.A., PGDTE, Lect. | Mob.: 8617442143 |
| 5. Mr. L. Sabar, M.A., B.Ed, Lect. | Mob.: 8114385878 |
| 6. Mr. R. Kar, M.A., (Guest Lecturer) | Mob.: 8457822958 |
| 7. Mr. S.K.Jena, M.A.,(Guest Lecturer) | Mob.: 7873713769 |

Dept. of History

1. VACANT
2. VACANT
3. VACANT
4. Mr. H. N. Behera, M.A., M.Phil., Lecturer Mob.: 7873804878
5. Mr. S. Pradhan, M.A., M.Phil., Guest Lecturer Mob.: 9556194159

Dept. of Mathematics

1. Mr. P. K. Das, M.A., Lect. Mob.: 8455904737
2. Mr. R. K. Nandi, M.Sc. Lect. Mob.: 8093984732
3. Miss P. R. Sethi, M.Sc, M.Phil. Lect. Mob.: 9777669988
4. Mr. P. Jena, M.Sc. Lect. Mob.: 7002275636

Dept. of Odia

1. VACANT
2. VACANT
3. VACANT
4. Mr. C. Gharai, M.A., Lect. Mob.: 8658061293
5. Mrs S. P. Nayak, M.A., M.Phil. Lect. Mob.: 9556364149
6. Miss N.Giri, M.A., (Guest Lect.) Mob.: 8249204497
7. Miss G.R.Das, M.A., M.Phil, (Guest Lect.) Mob.: 9583994704

Dept. of Philosophy

1. VACANT
2. Prof. H. S. Chand, M.A. Reader Mob.: 9438073410
3. Mr. C. S. Rana, M.A. (Guest Lect.) Mob.: 9040405698

Dept. of Physics.

1. Mr. D. K. Jena, M.Sc., Lecturer Mob.: 9437544300
2. Mr. T. K. Panda, M.Sc., B.Ed., Lecturer Mob.: 9431796806
3. Mr. D. K. Das, M.Sc., M.Phil, Lecturer Mob.: 9040538435
4. Mrs. S. P. Patra, M.Sc., M.Phil, Lecturer Mob.: 8763505876
5. Mr. P.K. Jena B.Sc. (Dem) Mob.: 9437687348

Dept. of Political Science

- | | |
|---|------------------|
| 1. Mr. K. S. Das, M.A., Reader | Mob.: 9937569298 |
| 2. VACANT | |
| 3. Mr. S. K. Pradhan, M.A. Lect. | Mob.: 7008579655 |
| 4. Dr. D. K. Jena, M.A., LLM, Ph.D. Lect. | Mob.: 8270165424 |

Dept. of Sanskrit

- | | |
|---|------------------|
| 1. Mr. D. K. Patra, M.A. Reader | Mob.: 9937685199 |
| 2. Mr. B. B. Pati, M.A. Lect. | Mob.: 9937746800 |
| 3. Dr. S. K. Dwibedy, M.A. Ph.D. Lecturer | Mob.: 9778174612 |
| 4. Mr. D. Panda, M.A. Lect. | Mob.: 8342931279 |

Dept. of Zoology

- | | |
|--|------------------|
| 1. Mrs. J. M. Nayak, M.Sc., B.Ed., Lect. | Mob.: 9438159671 |
| 2. Mr. A. K. Chand, M.Sc., Lect. | Mob.: 7008439890 |
| 3. Mr. P. Das, M.Sc., M.Phil, Lect. | Mob.: 9237982788 |
| 4. Mr. S. Patra, M.Sc., Lect. | Mob.: 9668652309 |
| 5. Mr. S. K. Chand, M.Sc. (Dem) | Mob.: 9438291701 |

Library Staff

1. VACANT
2. VACANT

Games & Sports

1. PET. VACANT

MEMBERS OF NON-TEACHING STAFF

- | | |
|---|------------------|
| 1. Sri N. K. Das, B.Sc., Dept. of Physics | Mob.: 7978043408 |
| 2. Sri T. K. Dash, B.Sc. Dept. of Zool. | Mob.: 7381384748 |
| 3. Sri A. K. Kundu, M.A., MCA, DEO. | Mob.: 9583858480 |
| 4. Sri C. K. Jena, B. Sc., Clerk. | Mob.: 7381735351 |
| 5. Sri M.N.Chaterjee, B.Sc. S.Keeper; Botny | Mob.: 9238224598 |
| 6. Smt. R. Dinda, B.Sc., S. Keeper. | Mob.: 7381771352 |
| 7. Smt. G. Das, B.A., Clerk. | Mob.: 8456866670 |
| 8. Sri S. K. Kar, B.Com, Clerk. | Mob.: 9178172365 |
| 9. Sri S. K. Jena B.Com, Clerk. | Mob.: 7436837718 |
| 10. T. Das Mohapatra, B.Tech, Clerk. | Mob.: 8847845400 |

11. Sri P. K. Jena	Mob.: 9938808441
12. Ms R. R. Das Adhikary	
13. Sri D. B, Nayak	Mob.: 9237020095
14. Sri A. K. Samal	Mob.: 9040864790
15. Sri K. C. Das	Mob.: 8598884268
16. Sri B. C. Das	Mob.: 9040590689
17. Sri R. C. Gharai	Mob.: 9040357974
18. Sri J. K. Panda	Mob.: 7684050121
19. Sri P. M. Karan	Mob.: 8249335375
20. Smt. M. Mohanty	Mob.: 9583556121
21. Sri T. Ghadai	Mob.: 8637225334
22. Smt. M. R. Behera	Mob.: 9776637887
23. Sri P. C. Sethi	Mob.: 9439317542
24. Sri S. K. Mohanty	Mob.: 7873131465
25. Sri S. K. Samal	Mob.: 7873864523
26. Sri S. K. Jena (Security)	Mob.: 7602635455

**5. ASSIGNMENT OF CO-CURRICULAR & EXTRA
CURRICULAR ACTIVITIES FOR THE SESSION-
2022-23**

1. Secretary, Staff Council.	Prof. H. S. Chand (Phil.)
Asso- Secretary Staff Council	Prof. M.K.Hui. (Eco)
2. Administrative Bursar	Prof. D. K. Patra (Sans)
Asso-(Admn. Bursar)	Prof. J.C.Giri (English)
3. Accounts Bursar	Prof. A. K. Das (Com)
Associate Accounts Bursars	Prof. D.K.Jena (Phy)
	Sj. P.C.Behera(Demon)
4. Proof. in-charge of EPF	Prof. D.Panda (Sans)
	Prof. S.Patra(Zool)
	Sri P.K.Jena (Demon)
	Sri N.Das (Demon)
5. Academic Bursar	Prof. P. K. Das (Math)
Associate Academic Bursar	Prof. B. B. Pati (Sans)
	Prof. H.N.Behera (Hist)

- | | |
|--|--|
| 6. Prif. In-charge of Bills, GIS,
Income Tax, GPF, P.F. etc & Misc. | Prof. M. K. Hui (Eco)
Prof. J. Mohanty (Com)
Prof. P. K. Das (Math)
Prof. T.K. Panda (Phy) |
| 7. Admission Committee(SAMS)
+3 (A/I)
+2 (A/I) | Prof. D. K. Patra (Sans.)
Prof. R. C. Patra (Edn)
Prof. A.K.Das(Com) HDM
Prof. T.Dhara (Edn) HDM
Prof. P.K.Das (Math) VTM
Prof. D.K. Giri (Chem) VTM
Prof. A.K. Samal (Edn) VTM
Prof. Dr. J.Kunar (Edn) VTM
Prof. R. Mandal (Eng) VTM
Prof. N.K. Pradhan (Chem) VTM
Sj. S.K. Chand (Dem.) VTM
Sj. P.K. Jena (Dem.) VTM
Sj. A.K. Kundu (DEO.) |
| 8. Advisor College Union
Associate Advisor | Prof. H.S.Chand, (Phil)
Prof. R.C. Patra (Edn)
Prof. B.B.Pati (Sans)
Dr. D.K.Jena (Pol. Sc) |
| 9. Vice President, Dramatic Society,
Associate Vice President | Prof. T.Dhara (Edn) HDM
Prof. B.B.Pati (Sans)
Dr. D.K.Jena (Pol. Sc.) |
| 10. Vice President, Literary Society,
Associate Vice President | Prof. J.C. Giri (Eng.)
Prof. B.B.Pati (Sans)
Prof. S.P.Nayak (Odia) |
| 11. Prof.in charge of SSG and
Poor Boys fund. | Prof. D.K.Jena (Physics)
Prof. H.N.Behera (Hist) |
| 12. Vice President, O.S.S.
Associates | Prof. C. Gharai (Odia)
Prof. S.P.Nayak(Odia) |
| 13. Chief Editor, College Magazine
Members of the Editorial Board | Prof. J. C. Giri (Eng)
Dr. B. K. Pattanayak (Eng)
Prof. C. Gharai (Odia)
Prof. D. Panda (Sans)
Prof. J. M. Nayak (Zool) |

14. Vice President, D.S.A.	Prof. B. B. Pati (Sans) Prof. C. Gharai (Odia) Sri P. K. Jena (Demon) Sri N. Das (Demon)
15. Prof. In-charge of UGC	Prof. R. C. Patra (Edn) Prof. M.K.Hui (Eco) Prof. H.N. Behera (Hist)
16. Prof. In-charge of Recognition And Affiliation	Prof. R. C. Patra (Edn) Prof. A. K. Samal (Edn)
17. In-Charge of Library Committee Members of the Committee	Prof. R. C. Patra (Edn) Prof. A. K. Das (Com) Prof. M.K.Hui (Eco) Dr. D. K.Jena (Pol. Sc.)
18. Prof. In-charge of Examination	Prof. R. C. Patra (Edn) Prof. B.B. Pati (Sans) Prof. D.K. Giri, (Chem) Prof. A.K. Samal, (Edn)
19. In-Charge of Tabulation	Prof. Dr. J. Kunar, (Edn) Prof. J.M.Nayak, (Zool)
20. Prof. In-charge of Routine & Time Table	Prof. A. K. Das (Com) Prof. H. N. Behera (Hist)
21. Prof. In-charge of Furniture	Prof. R. C. Patra (Edn) Prof. A.K. Samal (Edn) Mr. P.K. Jena (Deomn) Mr. P.C.Behera (Demon)
22. Prof. In-charge of Electricity & Water Supply	Prof. A.K. Samal (Edn) Mr. P.K. Jena (Deomn)
23. Prof. in charge Repairing of Electronic Equipments	Prof. R. Mandal (Eng) Prof. N.K.Pradhan (Chem)
24. Prof. in charge of identity Card +3 Arts & +2 Arts +3 Sc. & +2 Sc. +3 Com. & +2 Com.	Prof. J. Kunar (Edn) Sj. S.K.Chand (Demon) Prof. J. Mohanty (Com)
25. Prof. in-Charge of MACP, Pension & Service Book Updation	Prof. M. K. Hui (Ecoo) Prof. A.K.Samal (Edn) Sri P.C. Behera (Demon)

26. RUSA Committee, Co-ordinator, Members	Prof. R.C. Patra (Edn) Prof. D. K. Giri (Chem) Prof. A.K.Samal (Edn) Prof. T. K. Panda (Phy) Dr. D. K. Jena (Pol. Sc)
27. Prof. in-Charge of IDP	Prof. R.C. Patra (Edn) Prof. P. K. Das (Math) Prof. J. Kunar (Edn) Prof. N.K.Pradhan (Chem)
28. Officer In-charge of R.T.I.	Dr. D. K. Jena (Pol. Sc) Prof. R. Mandal (Eng)
29. Vice-President, Athletic Society Asso. Vice-President	Prof. J.C.Giri (Eng) Prof. Smt. T. Dhara (Edn) Prof. B. B. Pati (Sans) Prof. N. K. Pradhan(Chem) Prof. H. N. Behera (Hist)
30. Vice-President, Science Society Asso. Vice-President	Prof. P. K. Das (Math) Prof. D.K.Jena (Phy) Prof. J.M.Nayak(Zool) Prof. R.K. Das (Chem)
31. Prof. in-charge of YRC	Prof. B. B. Pati (Sans) Prof. J.M.Nayak (Zool) Prof. H. N. Behera (Hist)
32. Prof. in-charge of NSS	Prof. T.Dhara (Edn)(Lady wing) Prof. J.M.Nayak (Zool)(Lady wing) Prof. B. B. Pati (Sans)(Gents wing) Prof. H.N.Behera(Hist)(Gents wing)
33. Prof. in-charge of NCC	Prof. N. K. Pradhan (Chem)
34. Prof. in-charge of Wall Magazine	Prof. C. Gharai (Odia) Prof. P. Das (Eng)
35. Editors, College Calendar	Dr. B. K.Pattanayak(Eng) Prof. C. Gharai (Odia) Prof. R. Mandal (Eng) Prof. H. N. Behera (Hist)
36. Prof. in-charge of BCR	Prof. B.B.Pati (Sans) Prof. J. Kunar (Edn)

37. Prof. in-charge of G.C.R.	Prof. Smt. T. Dhara (Edn) Prof. P. R. Sethi (Math)
38. Prof. in-charge of Computer/ Computer Point/SAMS	Prof. D. K. Giri (Chem) Prof. R. Mandal (Eng) Prof. H. N. Behera (Hist) Prof. N. K. Pradhan (Chem)
39. Prof. in-charge of Smart - Class room	Prof. D. K. Giri (Chem) Prof. J.M.Nayak (Zool)
40. Superintendent:- Ladies Hostel-1 Ladies Hostel-2 Ladies Hostel-3	Prof. Smt. T. Dhara (Edn) Prof. S. P. Nayak (Odia) Prof. C. Gharai (Odia) Prof. D. Kar (Voc) Prof. A.K.Samal (Edn) Prof. N.Giri (Odia) Prof. G.Das (Odia)
41. Warden of Hostels	Dr. U. K. Samal (Chem)
42. Prof. in-charge of Literary Competition	Prof. J. Kunar (Edn) Prof. S. P. Nayak (Odia) Prof. R. Mandal (Eng)
43. Prof. in-charge of Syllabus	Prof. P.K.Das (Math) Sj. P.C.Behera (Demon)
44. Prof. in-charge Grievance Redressal Cell/Anti raging Cell/ Anti Ragging Squard.	Prof. H.S. Chand (Phil) Prof. R.C.Patra (Edn) Prof. M. K. Hui (Eco) Dr. U. K. Samal (Chem) Prof. Smt. T. Dhara (Edn) Prof. D. K. Giri (Chem) Prof. B. B. Pati (Sans) Prof. J. M. Nayak (Zool)
45. Prof. in-charge of Disciplinary Committee	All HODs Prof. Smt. T. Dhara (Edn) Prof. D. K. Giri (Chem) Prof. T. K. Panda (Phy)
46. Prof. in-charge of Construction & Purchase Committee	Prof. R. C. Patra (Edn) Prof. J. Mohanty (Com) Prof. A. K. Samal (Edn)

	Sri S. K. Chand (Demon)
	Sri P. K. Jena (Demon)
	Sri P. C. Behera (Demon)
47. Prof. in-charge of Vocational Edn.	Prof. D. K. Giri (Chem) Prof. A. K. Samal (Edn)
48. Prof. In-charge of Observation of National Days/ Awareness Programme	Prof. B. B. Pati, (Sans) Prof. A. K. Samal (Edn) Prof. D. K. Jena (Pol. Sc) Prof. J. Kunar (Edn) Sri S.C.Mohapatra (Demon)
49. Prof. In-charge In-Built Mechanism	Prof. J. C. Giri (Eng) Prof. H. N. Behera (Hist) Dr. D. K. Jena (Pol. Sc.)
50. Officer in-charge of Odisha State Bharat Scout & Guide	Dr. D. K. Jena (Pol. Sc.) Prof. Smt. P. Sethi (Math)
51. Prof. In-charge, I.Q.A.C. Co-ordinator	Prof. R. Mandal (Eng) Prof. T. K. Panda (Phy)
52. Prof. in-charge of NAAC	Prof. A. K. Das (Com) Prof. D. K. Giri (Chem) Dr. D. K. Jena (Pol. Sc.) Prof. N. K. Pradhan (Chem) Prof. J. Kunar (Edn)
53. Prof. in-charge Internal Audit Committee	Prof. J. Mohanty (Com) Prof. D. K. Jena (Phy) Sj. P. K. Patra (Demon)
54. Employment Cell	Dr. U. K. Samal (Chem) Prof. S. K. Pradhan (Pol. Sc) Sri P. K. Patra (Demon)
55. Prof. in-charge of Student feedback/ Proctorial/ Unit Test	Prof. T. K. Panda (Phy) Prof. H. N. Behera (Hist) Prof. J. Kunar (Edn)
56. Prof. in-charge of Alumni	Prof. J. C. Giri (Eng) Prof. Smt. T. Dhara (Edn) Prof. C. Gharai (Odia)

57. Prof. in-charge of “ <i>Mo College</i> ”	Prof. J. C. Giri (Eng) Prof. P. K. Das (Math) Prof.Dr. D. K. Jena (Pol. Sc)
58. Prof. in-charge of Research/ Consultation	Prof. T. K. Panda (Phy) Dr. D. K. Jena (Pol. Sc) Prof. Dr. J. Kunar (Edn)
59. Women Harassment Cell	Prof. Smt. T. Dhara (Edn) Prof. J. M. Nayak (Zool) Prof. S. P. Nayak (Odia) Prof.Dr. D. K. Jena (Pol. Sc) Sri A.K.Pradhan (NGO)
60. Prof. in-charge of Botanical Garden	Prof. N. Chand (Botany) Sri S.C. Mohapatra (Demon)
61. Prof. In-charge of College Garden	Prof. B.B. Pati (Sans) Sri S. K. Chand (Demon) Sri S.C. Mohapatra (Demon)
62. Prof. in-charge of PTA	Prof. J. C. Giri (Eng) Prof. Smt. T. Dhara (Edn) Prof. P. K. Das (Math) Sri S. K. Chand (Demon) Sri N. Das (Demon)
63. College Academic Calendar	All HODs
64. Staff Common Room Secretary Asst. Secretary	Prof. M. K. Hui (Eco) Prof. Smt. T. Dhara (Edn) Prof. R. K. Nandy (Math)
65. Prof. in-charge of Eco-Club	Sri S. K. Chand (Demon) Sri S.C.Mohapatra (Demon)
66. Prof. in-charge, Self Defence TrainingCo-ordinator & Associates	Prof. Smt. T. Dhara (Edn) Prof. B. B. Pati (Sans) Prof. C. Gharai (Odia) Prof. J. M. Nayak (Zool)
67. Prof. in-charge, Budget & Development Committee	Prof. R. C. Patra (Edn) Prof. D. K. Jena (Phy) Prof. D. K. Giri (Chem) Prof. A. K. Samal (Edn) Prof. H. N. Behera (Hist)

68. Officer in-charge of Website	Prof. Dr. D. K. Jena (Pol Sc) Prof. R. Mandal (Eng) Sri A.K. Kundu (DEO)
69. Co-ordinator Computer Lab.	Prof. J. Kunar (Edn) Prof. R. Mandal (Eng) Sri A. K. Kundu (DEO)
70. Academic Council	All HODs & Academic Bursar
71. Furniture(stock & store) Committee	Prof. R. C. Patra (Edn) Prof. A. K. Samal (Edn) Sri P. K. Jena (Demon) Sri P.C.Behera (Demon)
72. Prof. in-charge, Sanitation Cell	Prof. H. S. Chand (Phil) Prof. Smt. T. Dhara (Edn) Prof. S.P. Nayak (Odia)
73. Prof. in-charge, College Canteen	Dr. U.K.Samal (Chem) Prof. R. Mandal (Eng) Sj. P. K. Behera (Demon)
74. Human resource Management And Placement Cell	Dr. D. K. Jena (Pol. Sc) Prof. H.N.Behera (Hist)
75. Right Information 1st - appellate authority PIO Asst. PIO.	Dr. D. K. Jena (Pol. Sc) Prof. Dr. J. Kunar (Edn) Prof. R. Mandal (Eng)
76. Prof. in-charge, Career Counseling	Dr. D. K. Jena (Pol. Sc) Prof. J.M.Nayak (Zool) Prof. Dr. J. Kunar (Edn) Prof. H.N.Behera (Hist)
77. Prof. in-charge, Press Publicity & Public Relation	Prof. B.B.Pati (Sans) Dr. D. K. Jena (Pol. Sc)
78. Officer in-charge of Scholarship	Prof. P. K. Das (Math) Prof. D. Jena (Phy)
79. Members of the P.G.Council man)	Prof. J.C. Giri, Eng (Chair Prof. R.C. Patra (Edn) Prof. A.K. Das (Com) Dr. B. K. Pattanayak (Eng) Prof. C. Gharai (Odia)

	Prof. S. P. Nayak (Odia)
	Sri C. K. Jena, Clerk
	Sri A. K. Kundu (DEO)
80. Prof in-charge, Language Hub	Prof. R. Mandal (Eng)
	Prof. J. Kunar (Edn)
81. Equal Opportunity Cell	Prof. J. C. Giri (Eng)
	Prof. Smt. T. Dhara (Edn)
	Prof. B. B. Pati (Sans)
82. Prof in-charge, Spoken Tutorial	Prof. N. K. Pradhan (Chem)
	Prof. R. Mandal (Eng)
83. Prof in-charge, M.I.S.	Prof. R. Mandal (Eng)
	Prof. H. N. Behera (Hist)
84. Website up-dation Officer	Prof. R. Mandal (Eng)
	Prof. Dr. J. Kunar (Edn)
	Sri A. K. Kundu (DEO)
85. Prof. in-charge of D.C.R.	Prof. P. K. Das (Math)
	Sri P. C. Behera (Demon)
86. Prof. in-charge of Open Univ.	Prof. T. K. Panda (Phy)
87. Prof. in-charge Social Media Committee	Prof. Dr. J. Kunar (Edn)
	Prof. R. Mandal (Eng)

**N.B.:-Administrative Bursar & Accounts Bursar will act as
Ex-Officio member in all Committees.**

Principal

6. ADMISSION (2022 - 2023)

1. +2 & +3 e - admission :

The academic session of the college starts from 1st June to 31st May. Students seeking admission in +2 and +3 classes should be admitted through Student Academic Management System (SAMS). One Common Application Form (CAF) as well as Common Prospectus (CP) is being used for admission in any stream (Arts/Science/Commerce). Both the (CAF) and (CP) will be available in the college counter. It is also available on PDF format in the govt, website www.dheorissa.in for downloading. Selection based on merit and preference of the candidate is done by e-admission Steering Committee and intimation to the selected candidates will be sent through SMS/OFFICIAL WEBSITE/NOTICE BOARD of the applied college.

2. Re-admission :

Students of +2 Arts/Science/Commerce promoted to 2nd Yr. classes are required to take readmission of each academic session within 15th July. Readmission to the +3, 2nd and 3rd year courses shall be completed within (two weeks from the reopening of the college without awaiting for the publication of the results of the 1st and 2nd University Examination respectively failing which the students will be readmitted to the 2nd or 3rd yr as the case may be within a period of two weeks including Sunday and Holidays on payment of Late fee as prescribed by the University for each student.

3. (i) Admission to the college can not be claimed as a matter of right and may be refused without assigning any reason thereof.

- (ii) The admission to different classes is made at the college counter only, not by post.

4. Certificate & Documents

The following documents & certificates are to be submitted at the time of submission of CAF.

- 4.1. Certified true copy of the HSC Mark Sheets-cum Provisional Certificate (or equivalent Board). If an applicant has not received the mark sheet from the Board in-time, then the download mark sheet from Internet will be admissible.
- 4.2. Certified true copy of Conduct Certificate from the institution last attended.
- 4.3. Certified true copy of Schedule Caste Certificates from revenue office not below the rank of a Tahasildar.
- 4.4. Certified true copy of Schedule Tribes Certificates from revenue office not below the rank of a Tahasildar.
- 4.5. Certified true copy of PH/OH Certificate from CDMO /SDMO/ CMO of Capital Hospital (in case of Bhubaneswar)
- 4.6. Certified true copy of Ex-Serviceman Certificate from Zilla Sainik Board.
- 4.7. Certified true copy of NCC Certificate from the competent authority.
- 4.8. Certified true copy of the order of transfer & joining in the present station.
- 4.9. Certified true copy of Migration Certificate for the applicant from other Boards except BSE, Orissa.
- 4.10. Certified true copy of permanent resident/nativity certificate (for OSA & OLNS candidates)

5. Hostel

The college provides Hostel facilities for girl students. Selection for admission in to the Hostel is made for one session on the basis of merit, conduct and distance. Exception may be considered in case of Govt. servants and employees on transfer. Admission in Hostel will be made after the college admission. Seats will be allotted to the selected candidates on production of money receipt against their Hostel admission.

7. COURSE STRUCTURE (FOR +2 STREAMS)**a. TEACHING FACILITIES :****+2 Arts - (384 seats)**

Compulsory Subjects :

- (1) English, (2) M.I.L. (O/H/B/U/S/T),
(3) Environmental Education

Elective Subjects (Any Four)

- | | |
|-------------------------|--------------------|
| 1. Political Science, | 2. History |
| 3. Logic | 4. Economics |
| 5. Education (80 seats) | 6. Odia / Sanskrit |

b. +2 Science - (256 Seats)

Compulsory Subjects

- (1) English, (2) M.I.L. (O/H/B/T/U/S),
(3) Environmental Education

Elective Subjects; (Any Four)

1. Physics,
2. Chemistry

Either Group 'A' or Group 'B' for third and fourth elective subjects.

Group - 'A'

3. Mathematics/IT

4. Biology/IT

Group - 'B'

3. Biology/IT

4. Mathematics/IT

c. +2 Commerce - (128 seats)

i. Compulsory Subjects :

(1) English, (2) M.I.L. (O/H/B/T/U/S),

(3) Environmental Education

ii. Elective Subjects (Any Four)

1. Accountancy

2. Business studies & Management

3. Business Mathematics & Statistics

4. Fundamentals of Entrepreneurship & Cost Accounting

+2 ARTS		+2 SCIENCE		+2 COMMERCE	
1st Year	2nd Year	1st Year	2nd Year	1st Year	2nd Year
Eng. - 100 M.I.L. - 100 E.E. - 100 Elective - 400	Eng. -100 M.I.L. -100 Elective -400	Eng. -100 M.I.L. -100 E.E. -100 Elective -400	Eng. -100 M.I.L. -100 Elective -400	Eng. -100 M.I.L. -100 E.E. -100	Eng. -100 M.I.L. -100 Elective-320 Project Work 80
Total -700 (Class Exam)	Total -600 (CHSE Exam)	Total -700 (Class Exam)	Total -600 (CHSE Exam)	Total -700 (Class Exam)	Total -600 (CHSE Exam)

Practical Subjects**Pass Marks**

Theory	- 70 marks	30% of the Total Marks in Theory Paper
Practical	- 30 marks	40% of the Total Marks in Practical
Total	- 100 marks	35% of the Total Marks in aggregate

N.B. : The course structure of +2, 1st year (Arts/Sc/Com) will be according to CBSE syllabus, from the session 2017-18.

COUNCIL OF HIGHER SECONDARY EDUCATION

C/ 2,Prajnapitha, Samantapur, Bhubaneswar-13

Notification

Bhubaneswar the 23rd August 2022

No. Acd/12/2016/(pt)/4532/ In Pursuance of Govt. in S&ME Deptt. Letter No.18093 dt.22.08.2022, this is notified for all concerned that Quarter-End Examinations in class XI and XII shall be conducted during 2022-23 session as per the following format and Schedule, in Arts, Science, Commerce & Vocational Streams.

Syllabus to be covered during the session 2022-23 shall be 100% as it was for 2019-20 and already notified vide 3886 dt. 19.07.2022 (Syllabus is available in CHSE website)

CLASS XII(Table-I)

Sl. No.	Assessment	Marks	Time/ Duration	Schedule for 2022-23 session
01.	1st Quarter End	Theory-20 Practical/Project (for subjects in which such component Exists)-10	Theory-45 minutes Practical/project-In the respective Practical/Project class	2nd/ 3rd week of Sept.
02.	2nd Quarter End	Theory-20 Practical/Project -10	Theory-45 minutes Practical/Project-In the respective Practical/Project class	2nd/ 3rd week of November.
01.	3rd Quarter End	Theory-20 Practical/Project-10	Theory-45 minutes Practical/Project-In the respective Practical/Project class	1st week of January
01.	Annual H.S. Exam	To be conducted by the CHSE	Theory-as per Syllabus Practical-as per Syllabus	To be notified by CHSE in due course

CLASS XI (Table-2)

Sl. No.	Assessment	Marks	Time/ Duration	Schedule for 2022-23 session
01.	1st Quarter End	Theory-20 Practical/Project (for subjects in which such component Exists)-10	Theory-45 minutes Practical/Project-In the respective Practical/Project class	To be notified by CHSE in due course
02.	2nd Quarter End	Theory-20 Practical/Project -10	Theory-45 minutes Practical/Project-In the respective Practical/Project class	To be notified by CHSE in due course
01.	3rd Quarter End	Theory-20 Practical/Project-10	Theory-45 minutes Practical/Project-In the respective Practical/Project class	To be notified by CHSE in due course
01.	Year End	Theory-Full Mark as per Syllabus Practical-Full Mark as per Syllabus	Theory-as per Syllabus Practical-as per Syllabus	To be noticed by CHSE in due course

- III. The first three quarter-end examinations of class XII and first three quarter-end examinations of class XI will be conducted by the respective higher secondary schools. Also the year-end examinations of class XI shall be conducted by the respective Higher Secondary Schools.

The pattern of Questions and mark distribution in Theory paper of Quarter end Examinations shall be as given below, in respective of different full marks prescribed in syllabus for different streams and subjects.

Theory/Practical	Time (for all subjects)	Full Marks
Theory	45 minutes	20
Practical	Usual Practical	10

- A. Six very short Questions (All compulsory) (Multiple Choice Type/Fill in the blanks/one word answer/one sentence answer type) (Each question requires not more than two minutes to write the answer.) $6 \times 1 = 6$
- B. Three short questions to be answered out of Four given requiring not more than 4 minutes to answer each. $3 \times 2 = 6$
- C. Two questions to be answered out of three given requiring not more than 8 minutes to answer each. $2 \times 4 = 8$
- D. Question paper reading and understanding 5 minutes.

For Class XI year-end Examination question pattern be as is prescribed for Annual H.S Exam 2023.

Such papers will be evaluated at the institute level. The marks obtained by the students will be preserved in a format by the H.S School and will also be uploaded to the Council database. The format and the link for uploading/capturing the marks will be provided by the CHSE.

- iv. The year-end examination of class XII shall be conducted by the Council as usual in the same format as Annual Higher Secondary Examinations are conducted by it. The syllabus for the year-end examination will be the entire course prescribed for class XII only,

***By order of the Chairman
Secretary***

COUNCIL OF HIGHER SECONDARY EDUCATION

C/ 2, Prajnapitha, Samantapur, Bhubaneswar-13

Notification

Bhubaneswar the 16th November 2022

No. Acd/12/2016/(pt)/5820/ In continuation of this office notification No. 4532 Dt. 23.08.2022 schedule for 1st Quarter end. 2nd Quarter end. 3rd Quarter end and Year end Examinations in respect of class XI students for the session 2022-23 is detailed as below. All other information related to the syllabus indicated in earlier notification remain unchanged.

CLASS XI (Table-2)

Sl. No.	Assessment	Marks	Time/ Duration	Schedule for 2022-23 session
01.	1st Quarter End	Theory-20 Practical/Project (for subjects in which such component Exists)-10	Theory-45 minutes Practical/Project-In the respective Practical/Project class	2nd week of December-2022
02.	2nd Quarter End	Theory-20 Practical/Project -10	Theory-45 minutes Practical/Project-In the respective Practical/Project class	2nd week of January-2023
01.	3rd Quarter End	Theory-20 Practical/Project-10	Theory-45 minutes Practical/Project-In the respective Practical/Project class	Last week of February 2023
01.	Year of End	Theory-Full Mark as per Syllabus Practical-Full Mark as per Syllabus	Theory-as per Syllabus Practical-as per Syllabus	2nd week of April 2023

By order of the Chairman
Secretary

8. COURSE STRUCTURE OF +2 VOCATIONAL STREAM IN RIHS, CHSE, ODISHA.

The +2 Vocational Stream GVHSS, RIHS imparts teaching in two allotted traders like Computer Technique (CT) and Office Management (OM) having the sanctioned strength of 24 seats each.

	Compulsory	1st Year			2nd Year	
1	English		50 Marks		50 Marks	
2	MIL		50 Marks		50 Marks	
3	BFC-300 Marks (any three ssubjects from the list) (If the subject has no practical Element, the total marks is 100)	BFC-I	Theory	70		70
			Practical	30		30
		BFC-II	Theory	70		70
			Practical	30		30
		BFC-III	Theory	70		70
			Practical	30		30
4	Trade Subject-200 Marks (Any One subjects from the list)	Trade Paper-I	Theory	40	Trade Paper-III Theory	40
			Practical	60	Practical	60
		Trade Paper-II	Theory	40	Trade Paper-IV Theory	40
			Practical	60	Practical	60
			Total	600		600

Duration of the Examination & Periods required

	Marks	Duration
Theory	100 marks	3.00 Hrs
	70 marks	3.00 Hrs
	60 marks	3.00 Hrs
	50 marks	2.30 Hrs
	40 marks	2.00 Hrs
Practical	60 marks	3.00 Hrs
	30 marks	3.00 Hrs

Period required for 100 marks 180 Periods minimum in a Session

9. CBCS COURSE STRUCTURE (For +3 Streams)

There shall be two semester examination in each academic session for three year degree course under CBCS pattern prescribed by the F.M. University, Balasore. The university will conduct three-years(6 semesters) CBCS programme in Arts, Science and Commerce streams. The subject strength and scheme of examinations are given in following table.

1. Subjects (Arts, Science & Commerce) with no. of seats:

B.A. (Hons)			B.Sc. (Hons)		
Name of the subjects		No. Hons. seats available	Name of the subjects		No. Hons. seats available
1	Economics	32	1	Botany	48
2	Education	40	2	Chemistry	48
3	English	24	3	Mathematics	32
4	History	40	4	Physics	48
5	Mathematics	16	5	Zoology	48
6	Odia	40			
7	Philosophy	32			
8	Pol.Science	40			
9	Sanskrit	40			
	BA(Pass)	16			
Total Seats		320	Total Seats		224

2. B.Com (Hons) : 80 seats

2. Scheme of Examination (B.A. Honours)

Fakir Mohan University
CBCS (B.A. Honours) since 2022-23

Semester	Core Course (14) 100X14=1400	Ability Enhancement Compulsory Course (AECC) (2) 100X2=200	Skill Enhancement Course (SEC) (2) 100X2=200	Elective : Discipline Specific DSC (4) (related to core subject) 100X4=400	Generic Elective (GE) (4) (Not related to core courses; 2 different subjects of 2 papers each) 100 X 2 X 2 =400
I	C1 C2	AECC - I MIL Communication (Eng/Odia/Hn/Ur/Sans) (50 Marks)		100X4=400	GE-1-Paper-I (100 Marks)
II	C3 C4	AECC - II Environmental Science)			GE-1-Paper-II (100 Marks)
III	C5 C6 C7		SEC-1 English language skill (100 Marks)		GE-2- (Paper-I)
IV	C8 C9 C10		SEC-2 Quantitative & Logical Thinking (100 Marks)		GE-2- (Paper-II)
V	C11 C12			DSC - 1 DSC - 2	
VI	C13 C14			DSC - 3 DSC - 4 Project	

(Hons) 1800 Marks, Total=2600 marks

3. Scheme of Examination (B.Com. Honours)

Fakir Mohan University
CBCS (B.Com. Honours) from 2022-23

Semester	Core Course (14) 100X14=1400	Ability Enhancement Compulsory Course (AECC) (2) 100x2=200	Skill Enhancement Course (SEC) (2) 100x2=200	Elective : Discipline Specific DSC (4) (related to core sub.) 100X4=400	Generic Elective (GE) (4) (Not related to core courses)
I	C1 C2	AECC - I MIL Communication (Eng/Odia/Hn/Ur/Sans (50 Marks)		100X4=400	GE-I- Micro Economics
II	C3 C4	AECC - II Environmental Science)			GE-II- Macro Economics
III	C5 C6 C7		SEC-1 English language skill (100 Marks)		GE-III- Business Statistics
IV	C8 C9 C10		SEC-2 Quantitative & Logical Thinking		GE-IV- Principles of Marketing
V	C11 C12			DSC - 1 DSC - 2	
VI	C13 C14			DSC - 3 DSC - 4 Project	

Hons-1800 marks, Total=2600 Marks

4. Scheme of Examination (B.Sc. Honours)

Fakir Mohan University
CBCS (B.Sc. Honours) from 2022-23

Semester	Core Course(14) 100X14=1400	Ability Enhancement Compulsory Course (AECC) (2) 100x2=200	Skill Enhancement Course (SEC)(2) 100X2=200	Elective : Discipline Specific DSC (4) (related to core sub.) 100X4=400	Generic Elective (GE) (4) (Not related to core courses)
I	C1 C2	AECC - I MIL Communication (Eng/Odia/Hn/Ur/Sans (50 Marks)			GE-I- Micro Economics
II	C3 C4	AECC - II Environmental Science)			GE-II- Macro Economics
III	C5 C6 C7		SEC-1 English language skill (100 Marks)		GE-III- Business Statistics
IV	C8 C9 C10		SEC-2 Quantitative & Logical Thinking		GE-IV- Principles of Marketing
V	C11 C12			DSC - 1 DSC - 2	
VI	C13 C14			DSC - 3 DSC - 4 Project	

Hons-1800 marks, Total=2600 Marks

10. P.G. DEPARTMENTS OF LANGUAGE AND LITERATURE

The long awaited dream of the college has come into reality with the hardest effort of the then esteemed Principal Dr. G. Das Mohapatra, by the opening of M.A. in Odia and English (SFC) from the session 2018-19, with 16 numbers of seats in each subject. No other college of our district has the facility of P.G. studies except a few Govt. colleges. After taking the charge of principalship, he has been honesty trying for 360 degree development of the college. By opening M.A. classes in such a rural based college where the poor students are unable to afford much money to avail higher Education at their door steps , Dr. Das Mohapatra will remain in the hearts of everybody of the locality for bringing the top most educational facility. Mr. Ananta Das, the then Honourable Minister Higher Education and Industry and Regional Director, BBSR has also extended his whole hearted co-operation in this memorable endeavour.

A. M.A ENGLISH SYLLABUS 2022-23

COURSE DETAILS

Total No. of Semesters : 04

Semester 1 : 6 Subject Papers

Semester 2 : 6 Subject Papers

Semester 3 : 5 Subject Papers (1 CBCS Paper)

Semester 4 : 6 Papers (includes Dissertation Writing and Viva Voce)

4th Semester : Dissertation Writing and Viva Voce carries 200 marks

Each Paper carries 4 credits

Each theory paper of 100 marks: There will be 04 units for the Session 2020-21 admission batch and it will be 100 marks of 05 units from the Session 2021-22 admission batch. The Examination will be conducted as per CBCS pattern with 10 mark- Quiz (02) for 1st Unit, 20-mark Mid-Term (01) for 1st and 2nd Unit, 10 marks Quiz (02) for 3rd Unit, 10 mark- Assignment for 4th Unit and 60.marks- End Term for All Units. But the best one out of two Quiz tests to be taken.

A. M.A ODIA COURSE STRUCTURE

COURSE DETAILS

Total No. of Semesters : 04

Duration of Course - 2 Years

Total Papers-24

Total Marks of Course-2400 (600x4)

Semesterwise Paper-6

Paperwise Marks-100

Distribution of Marks

Main University Exam-60

Internal Examination-40

Credit of Paper-4

Credit of Semester-24

Total Credit of Course-96

Paperwise Periods-55-70

Paperwise Unit of Lesson-5

11. Odisha State Open University Centre

Odisha state open university has been established under odisha state open university Act-2014. To spread the tentacles of education to each remote and corner areas of the state of odisha. Accordingly odisha state open university, sambalpur had pleased to open a study centre at Rural Institute of Higher studies, Bhograi, Balasore by a memorendum of undertaking for study centre agreed and signed by head of the Institution (Principal) R.I.H.S. Bhograi and register OSOU sambalpur on dated 20 July 2021 and 10.08.2021 respectively and approved by register OSOU Sambalpur for study centre at R.I.H.S., Bhograi, Balasore vide letter no.-OSOU/2021/931 dated 19/07/2021 assigning code no-0205.

Rural Institute of higher studies being a premier institution established in 1980 catering educational needs of North Odisha vibrantly. It has 4000 students till date. Sometimes students of North Odisha are deprived of getting educational institution and courses as they like. To fulfil their desire the R.I.H.S. study centre of OSOU, Sambalpur has opened in 2021 with various new programmes even which are not available in the educational institution in North Odisha.

PROGRAMME OFFERED.

(A) P.G.Course

- (1) Master of Arts (Economics)
- (2) Master of Arts (English)
- (3) Master of Arts (History)
- (4) Master of Arts (Odia)
- (5) Master of Arts (Political Science)
- (6) Master of Arts (Sanskrit)
- (7) Master of Commerce

(B) Bachelor Degree (U.G.Course)

- (1) Bachelor of Arts (Hons) Economics
- (2) Bachelor of Arts (Hons) English
- (3) Bachelor of Arts (Hons) History

- (4) Bachelor of Arts (Hons) Odia
- (5) Bachelor of Arts (Hons) Political Science
- (6) Bachelor of Arts (Hons) Sanskrit
- (7) Bachelor of Commerce(Hons).

(C) Diploma

- (1) Diploma in Banking and Insurance
- (2) Diploma in Computer Application
- (3) Diploma in Disaster Management
- (4) Diploma in Accounting
- (5) Diploma in Rural DEvelopment

(d) Certificate

- (1) Certificate in Communication Skills
- (2) Certificate in Functional Sanskrit
- (3) Certificate in Translation (English-Odia)

For details course fee structure log on to www.osou.ac.in.

The Co-ordinate of above course is Mr. Tapan Kumar Panda from R.I.H.S., Bhograi whose contact no. is 7750933833.



12. FEES STRUCTURE

The fees to be collected are subject to change as per the decision of the Governing Body/University/C.H.S.E.

(a) +2 Sessional Charges - 2022 - 23

Sl. No	Heads	+2 Arts 1st Yr.	+2 Com 1st Yr.	+2 Sc. 1st Yr	+2 Art/Com 2nd Yr.	+2 Sc 2nd Yr.
1.	Admission Fee	Rs. 8/-	Rs. 8/-	Rs. 9/-	Rs. 8/-	Rs. 9/-
2.	Tution Fee	16	16	18	16	18
3.	Development Fee	20	20	20	10	10
4.	Maintenance Fee	100	100	100	70	70
5.	Electric Fee	100	100	70	50	50
6.	T.W.F.	05	05	05	05	05
7.	Staff establishment	10	10	10	05	05
8.	College Examination	100	100	100	50	50
9.	Library Fees	60	60	60	50	50
10	Library Catalouge	05	05	05	05	05
11	Library Card	20	20	20	00	00
12	Identity Card	35	35	35	00	00
13	Routine	05	05	05	03	03
14	College Calendar	20	20	20	15	15
15	Lesson Plan	02	02	02	02	02
16	Reading Room	05	05	05	05	05
17	Planning Forum	02	02	02	02	02
18	Abstracts of attendance	03	03	03	03	03
19	Proctorial Fees	05	05	05	05	05
20	Syllabus Fees	00	00	00	00	00
21	Sports & Cul. Fees CHSE	160	160	160	00	00
22	Literary Competition	10	10	10	10	10
23	Red Cross Fees	20	20	20	10	10

(R.I.H.S. Calendar : 2022-23)

24	Medical Fees	05	05	05	05	05
25	Rover & Ranger Fees	20	20	20	12	12
26	Registration Fees	50	50	50	00	00
27	Recognition Fees	50	50	50	00	00
28	Academic Fees	50	50	50	50	50
29	College Election	10	10	10	10	10
30	College Union/Cultural	50	50	50	35	35
31	Atheletic	50	50	50	30	30
32	Drama & Music	40	40	40	30	30
33	Magazine	50	50	50	30	30
34	D.S.A.	30	30	30	15	15
35	S.S.G.	20	20	20	10	10
36	S.A.F.	10	10	10	10	10
37	O.S.S.	20	20	20	10	10
38	Common Room	10	10	10	10	10
39	Science Society	00	00	35	00	35
40	English Society	02	02	02	02	02
41	Subject Fee	10	10	10	10	10
42	Lab. Development	00	00	300	00	250
43	N.C.C.	10	10	10	05	05
44	Insurance	10	10	10	10	10
45	Social Service (NSS)	20	20	20	20	20
46	E.M Hubs & Syllabus					
	Preparation	155	155	155	00	00
47	Others	02	02	04	00	00
48	Verification Fee	100	100	100	00	00
Total		1485	1485	1825	628	916
49	Donation	1800	1800	1800	302	304
Total		3285	3285	3625	930	1220

**LADIES ' HOSTEL DUES
SESSIONAL CHARGES - 2022-23**

I. (Admission Fees 2022-23)

Sl No.	Heads	Ladies Hostel-01	Ladies Hostel-02
1.	Admission Fee	Rs. 100/-	Rs. 100/-
2.	Seat Rent	300/-	400/-
3.	Caution Money	50/-	50/-
4.	Development Fees	100/-	100/-
5.	Electric Fees	100/-	100/-
6.	Magazine Fees	20/-	20/-
7.	Game Fees	10/-	10/-
8.	Establishment Fees	80/-	80/-
9.	Cultural (Annual Day)	20/-	20/-
10	Puja & Celebration	20/-	20/-
11	Mess Caution Money	150/-	150/-

II. (Re-Admission Fees 2022-23)

Sl No.	Heads	Ladies Hostel-01	Ladies Hostel-02
1.	Re-admission Fees	Rs. 50/-	Rs. 50/-
2.	Seat Rent	300/-	400/-
3.	Caution Money	00/-	00/-
4.	Development Fees	50/-	50/-
5.	Electric Fees	100/-	100/-
6.	Magazine & Common Room	20/-	20/-
7.	Game Fees	10/-	10/-
8.	Establishment Fees	80/-	80/-
9.	Cultural (Annual Day)	20/-	20/-
10	Puja & Celebration	20/-	20/-

III. Monthly Seat Rent (2022-23)

Sl No.	Heads	Ladies Hostel-01	Ladies Hostel-02
1.	Seat Rent	Rs. 150/-	Rs. 200/-
2.	Electric Fees	50/-	50/-
3.	Magazine & Common Room	10/-	10/-
4.	Establishment Fees	40/-	40/-

IV. Fees to be Collected by Hostels

1. Mess Caution Money Rs. 150/-
(Rs. 125/- refundable)
2. Mess Advance Rs. 200/-

C. Following Fees will be Collected (if necessary) (Session 2022-23)

1. T.C/C.L.C Fees Rs. 100/- + One month Tuition Fees
2. Duplicate C.L.C. Fees Rs. 200/-
3. Mid Term Transfer Rs. 200/-
4. Casual Admn. Rs. 200/-
5. C.L.C. Surrender Fees Rs. 100/-
6. Change of Subject Rs. 10/-
7. Duplicate Library Card Rs. 20/-
8. Duplicate Identity Card Rs. 30/-
9. Old Boys Association Rs. 20/-
10. Marksheet / Conduct Certificate One Month Tuition Fees
11. Education (Admn) (+2 & +3) Rs. 50/-

D. +3 Streams Sessional Charges - 2022 - 23

Sl. No	Heads	+3 Arts 1st Yr.	+3 Com 1st Yr.	+3 Sc. 1st Yr	+3Art/Com 2nd Yr.	+3 Sc 2nd &3rd
1.	Admission Fee	Rs.09/-	Rs.09/-	Rs.10/-	Rs.09/-	Rs.10/-
2.	Tution Fee	18	18	20	18	20
3.	Development Fee	20	20	20	10	10
4.	Maintenance Fee	100	100	100	70	70
5.	Electric Fee	100	100	100	50	50

(R.I.H.S. Calendar : 2022-23)

6. T.W.F.	05	05	05	05	05
7. Staff establishment	10	10	10	05	05
8. College Examination	100	100	100	50	50
9. Library Fees	60	60	60	50	50
10 Library Catalouge	05	05	05	05	05
11 Library Card	20	20	20	00	00
12 Identity Card	35	35	35	00	00
13 Routine	05	05	05	03	03
14 College Calendar	20	20	20	15	15
15 Lesson Plan	02	02	02	02	02
16 Reading Room	10	10	10	10	10
17 Planning Forum	02	02	02	02	02
18 Abstracts of attendance	03	03	03	03	03
19 Protorial Fees	05	05	05	05	05
20 Syllabus Fees	40	30	36	00	00
21 Sports & Cultural Fee CHSE	40	40	40	40	40
22 Literary Competition	10	10	10	10	10
23 Red Cross Fees	20	20	20	10	10
24 Medical	05	05	05	05	05
25 Rovering & Rangering	20	20	20	12	12
26 Registration Fees	100	100	100	00	00
27 Recognition Fees	25	25	25	00	00
28 Academic Fees	70	70	70	70	70
29 College Election	20	20	20	10	10
30 College Union Cultural	50	50	50	40	40
31 Atheletic	50	50	50	30	30
32 Drama & Music	50	50	50	30	30
33 Magazine	40	40	40	30	30
34 D.S.A.	25	25	25	15	15
35 S.S.G.	20	20	20	10	10
36 S.A.F.	05	05	05	05	05
37 O.S.S.	20	20	20	10	10
38 Common Room	10	10	10	10	10
39 Science Society	00	00	35	00	35

(R.I.H.S. Calendar : 2022-23)					
40	English Society	02	02	02	02
41	Subject Fees	10	10	10	10
42	Lab. Development	00	00	250	00
43	N.C.C.	10	10	10	05
44	Insurance	10	10	10	10
45	Social Service NSS	20	20	20	20
46	Student Feedback	05	05	05	05
47	Grievance Redressal	05	05	05	05
48	P.T.A.	05	05	05	05
49	Employment Cell	05	05	05	05
50	Others	02	02	03	302
51	Hons/Seminar Fees	700	700	700	500
52	Hons Tutions Fees	02	02	02	02
Total		1925	1915	2210	1520
Donation		1700	1700	1700	00
Total		3625	3615	3910	1520

13. RULES OF COLLEGE

1. The academic session of the college is from 1st June to 31st May.
2. **Commencement of Classes :**
The date of commencement of the classes will be notified by the Principal when the college reopens after Summer vacation.
3. **Admission :**
 - a) Students seeking admission to the college in +2 Arts/Science / Commerce and +3, Arts / Science / Commerce streams should follow the guidelines provided by SAMS.
 - b) Selected candidates have to take admission on dates assigned to them in the intimation card.
 - c) Any change in subjects may be allowed within 21 days after the class begins.
 - d) Admission to Honours courses shall be made soon after the class begins.

4. Address :

Each student must register in the college office his/her permanent & present address. Any change in the address must be intimated to the college office immediately.

5. Identity Card :

Students are advised to keep with them their identity cards always in order to avail all the privileges to them as under rules.

6. Dress Code :

Students admitted must here to the college dress code.

	Dress	Colour
Dress for +2 boys	Trouser/Full Pant Shirt	Black Blue check
Dress for +2 Girls	Shalwar Punjabee/ Kameej	Black Blue check
Dress for +3 boys	Dress Full Pant Shirt	Colour Navy Blue Sky
Dress for +3 Girls	Shalwar Punjabee/ Kameej Saree Blouse & Saya	Navy Blue Sky Sky Navy Blue

7. Student Problem :

Students are allowed to meet the Principal directly in connection with their problems. They should consult the H.O.D. of the subject concerned relating to academic affairs.

8. Fees :

Fees must be paid in the college office on the dates fixed for collection, otherwise a fine of 50 paise will be realised from them from the next date of collection.

9. Discipline :

- a) Students should take their seats before the teacher enters the class room and should not ordinarily leave their seats during the lectures. Late comers should not claim their attendance even if allowed to attend classes.
- b) Students must not spit on walls, floors, pillars, doors and windows of the college. They should not stick any bill on the walls, nor do they write anything on the walls, doors, black board or green board etc.
- c) A student of the college must abide by the hygienic principles and submit himself/herself to such antiepidemic procedure as would be laid down by the Principal.
- d) No student should ordinarily stroll or gossip with others on the corridors or veranda. The students should remain in the Students Common Room specified for them if they have no class by that time.
- e) At all places inside the college premises including the play ground and even in meetings, proper decorum must be maintained by the students. As the college is an educational institution, students' politics in the college should be dealt in a scholarly way, in the form of lectures & discussion through a democratic process.
- f) Students coming with bicycles are advised to keep their bicycles in the Cycle Stand provided to them and lock them up for safety. Bicycles should never be kept on the corridors.

- g) Disciplinary action may be taken against the students violating the above rules by the Principal as he is the final authority in all matters. A student who is rusticated or expelled shall leave the college and vacate hostel, if he/she is a boarder, irrespective of his/her payment of the college or Hostel fees in advance. Such fees, if paid in advance, shall be forfeited.

10. Issue of C.L.C., Conduct Certificate etc. :

A student should submit application in prescribed proforma for College Leaving Certificates, Continuing Certificates, Appearing Certificates and Conduct Certificates after clearing all dues atleast three days before the date of issue of the concerned Certificate.

Duplicate C.L.C. can be issued on production of an affidavit before the Executive Magistrate and Police station diary report and news paper cutting, in case of loss, on payment of Rs. 200/- along with an application in the prescribed proforma. The certificate will be issued within seven days from the date of application.

Conduct Certificate will ordinarily be issued at the time of taking C.L.C. by the students.

11. All applications from the students to the Principal must come through the Head Clerk of the college. No application shall be entertained directly to the Principal without the knowledge of the Head Clerk.

12. Time Table :

Students are advised to attend their respective classes according to the time table published in the Notice Board of the college. Any change in the time table will be notified to the students.

13. Interview hours (for the students) to meet the Principal is between 12 noon to 1 p.m. on all working days. Students can meet the Principal with due permission.

14. EXAMINATIONS COLLEGE, COUNCIL & UNIVERSITY .

College Examination :

1. There shall be Half-yearly Examination and Annual Examination for the +2, First year students and Test Examination for the +2, 2nd yr, +3, 1st yr, +3, IInd Yr. and +3, IIIrd year students.
2. The students absenting themselves from college examination without the prior-permission of the Principal will be fined for each paper.
3. The students resorting to malpractice and misbehaviour will be seriously dealt with & will run the risk of being expelled from the college on the ground of misconduct.
4. No student shall be allowed to the examination hall without the Identity Card.
5. In case a student fails to secure the qualifying marks for promotion he / she will however be considered for promotion by the staff council in accordance with certain guiding principles.
6. A student is required to attend at least 75 percent of the General lectures, 75 percent of the Tutorial and Practical Classes. Attendance will be counted separately under each head. Condonation of attendance between 60 and 75 percent may be granted in exceptional cases.

Council Examination :

1. The Higher Secondary Examination in Arts, Science and Commerce stream shall ordinarily be held twice a year. The Annual Examination shall be held in the month of March and the Instant Examination shall be held in the month of August every year.

2. In order to be sent up for the Higher Secondary Annual Examination every student must :
 - a) Prove himself/ herself to be good in conduct.
 - b) Prove himself/ herself to have studied diligently.
 - c) Pass the Test Examination conducted by the college.
 - d) A candidate is required to attend 75 percent of the lectures and Tutorials or Practical classes taken separately in each subject during the year and condonation may be granted only to the extent of 15 percent in exceptional cases.
3. Qualification for admission to the Second Examination:
 - a) All failed candidates having aggregate of 315 marks but failed in one subject are eligible for instant Examination.
 - b) Candidates who were selected for the Annual Examination but were unable to appear.
 - c) Candidates who failed in the Test Examination provided they take another Test and pass it.
 - d) All private candidates who were registered for the Annual Examination but could not appear.
 - e) Candidates who were not sent up for the Annual Examination due to shortage in attendance, provided that they put in attendance for at least a term to make up the shortage and have passed the Examination.
4. Each Examination for a theory paper carrying 100 or 70 marks shall be of 3 hours duration and the practical examination shall be of 3 hours duration also.
5. The distribution of marks and papers can be obtained from the courses of studies prepared by the Council of Higher Secondary Education. Students can get all information about this from the Library.

University Examination (Three year Degree Course)

- 1.1 The Three Year Degree Course leading to the Bachelor's Degree in Arts / Science / Commerce of Fakir Mohan

University shall be spread over a period of three academic years and six semesters.

- 1.2 A candidate for the Bachelor's Degree in Arts, Science and Commerce Examinations shall be required to en-roll himself/herself under these regulation as a student in any one of the colleges affiliated to this University.

Admission to the Course :

- 2.1 Any student, who has passed the Higher Secondary Examination of the Council of Higher Secondary Education, Odisha or any other Qualifying Examination recognized by the Academic Council of CHSE, Odisha as equivalent thereto, may be admitted to the 1st year of this course provided that a student shall not be admitted into Degree Course in Science unless he/she has passed the qualifying examination in science.
- 2.2 No student shall ordinarily be admitted to the 1st year of the course of a college four weeks (including holidays and Sundays) after the date of publication of results of the Annual Higher Secondary Examination of the Council of Higher Secondary Education, Odisha after the re-opening of the Summer Vacation which ever is later. In exceptional cases, the appropriate authority may notify the last date of admission.
- 2.3 Candidates who, for some valid reasons are unable to take admission within the time prescribed under regulation 2.2 above, may however be admitted to the college within two weeks (including holidays and sundays) from the last date of admission with a late fee as prescribed by the University. The Principal of the college shall intimate the names of such candidates and their dates of admission and shall remit the late fee collected to the University in one lot within two weeks from the date of such late admission.
- 2.4 Candidates who have taken admission, on payment of the late fee, shall have the percentage of lectures counted from the date of such admission.

- 2.5 Candidate passing the Instant Higher Secondary Examination of the Council of Higher Secondary Education, Odisha may be admitted to a college within two weeks (including Holidays and Sundays) after the publication of their results provided that the candidates may be admitted within one week thereafter with a late fee as prescribed by the University for each candidate. A candidate so admitted shall have the percentage of lectures counted from the date of his/ her admission.
- 2.6 Admission to the second and third year course shall be completed within two weeks of the reopening of the college without waiting for the publication of results of the first and second University examinations provided that the students may be admitted to the second or third year, as the case may be, within a further period of two weeks, (including Sunday & Holidays), on payment of a late fee as prescribed by the University for each student.
- 2.7 Further, students who could not appear the University Examination due to shortage of attendance shall be allowed to take admission in the same year at the beginning of the immediate subsequent academic session subject to the availability of the seats. Preference shall be given to the students who have secured higher marks in the last CHSE or University Examination as the case may be.
- 2.8 Notwithstanding anything contained in the preceding regulations, where the syndicate of the University permits increase of seats in any class or gives fresh affiliation to any new subject in any college, the date of issue of such order shall be deemed as the date of publication of results of the council of Higher Secondary Education, Odisha for the purpose of admission thereto.
- 2.9 A candidate whose results of Higher Secondary Examination are published late by the Examining Authority, may be admitted to the college within two weeks of the publica-

tion of his/her results depend on the availability of seats provided that no student can be admitted into +3, 1st year class beyond 31st December of the concerned academic year.

Change of subject (s):

3. A candidate admitted to the college with particular subjects or combination of subjects in to the first year may be allowed to change the subjects or combination of subjects by the Principal till thirty days after the last date of admission to first year course as prescribed in the provision of the clause-2 of regulation.

Qualification for Admission to the first, second and final examination

- 4.1 Any registered student of the University may be admitted to the First Examination if he/she has completed in one or more colleges admitted for the purpose of such examination in the subjects in which he/she offers a regular course of study for not less than one academic year after passing the Higher Secondary Examination conducted by the Council of Higher Secondary Education, Odisha or any other examination recognized by CHSE, Odisha and Fakir Mohan University as equivalent thereto, provide he/she is not otherwise ineligible to appear the said examination.
- 4.2 Any registered student of the University may be admitted to the Second Examination for the Bachelor's Degree in Arts / Science/ Commerce if he/she has cleared the first examination in the concerned stream or has appeared the said examination and has thereafter completed a regular course of study for not less than one academic year in the second year course in one or more colleges admitted for the purpose of such examination in the subjects which he / she offers, provided that he / she is not otherwise ineligible for appearing the said examination.
- 4.3 Any registered student of the University may be admitted to the Final Examination for the Bachelor's Degree in Arts/

Science / Commerce if he/ she has cleared the second examination in the concerned stream or has appeared the said examination and has thereafter completed a regular course of study for not less than one academic year in the third year course in one or more colleges admitted for the purpose of such examination in the subjects which he / she offers, provided that he/she is not otherwise ineligible for appearing the said examination.

- 4.4 In order to clear an examination (First/Second/Final) a candidate is required to secure 30% marks in each theory paper and 40% in each practical paper.

Attendance :

14. A candidate shall be required to attend 75% of the lectures, tutorials and practical classes, taken separately, in each subject during each academic year and condonation in exceptional case may be granted by the college to the extent of 15%.
15. The Syndicate may grant further condonation of shortage in attendance to the extent of 10% in respect of candidates who represented the University or State on deputation for any Inter-University or National Camp competition games or sports to be recorded in writing.
16. A candidate may be permitted to take up one of the M.I.L. as specified under clauses 14.3 of these regulation without the requirement of attendance at lectures, if a college in which he or she is admitted is not affiliated in that subject.

Application for Admission to Examination :

- 17.1 Candidate seeking admission to the First/Second/Final examination in Arts, Science or Commerce should specify the subjects/papers as the case may be in which he desires to be examined for the Pass and Honours examination in the form of application prescribed for the purpose.
- 17.2 The application submitted by every candidate for admission to any examination, other than the back subject(s)

papers in Arts/Science/Commerce shall contain a certificate of the candidate(s) (i) good conduct, (ii) diligent study, (iii) having maintained the required percentage of attendance in each class or having obtained condonation for the shortage or attendance in it, is within the admissible range & (iv) having satisfactorily passed the periodical and test examination conducted by the college concerned, duly signed by the Principal or by any teacher or the college authorized for the purpose by the Principal of the College. Failure to earn any of the aforesaid certificates from the Principal of the college will disqualify the candidate for being admitted to the examination till earns the same. Provided that, a candidate seeking admission to an examination under Regulation 5.3 (clearance of back subject papers) need not obtain attendance certificates. He/She should however, obtain other certificate as required.

17.3 The fees payable for registration/admission to any examination, under this regulation shall be as prescribed from time to time.

17.4 If a candidate has paid full fees for all the subjects, in any examination, but remained absent in all the subjects, he/she shall be required to pay full prescribed fees if he appears at the same examination again in the subsequent years.

Dropping of Honours Course :

18. A candidate taking Honours Course initially in a subject may choose to drop the Honours course in writing and adopt the pass course in the same subject at the time of submitting his application for the First Examination or earlier and he/she then appears subsequent examination.

Migration :

19. Any candidate who has been registered as such in any other University of the State will be permitted to migrate to the University to register either for the First, Second or the Final Examination of this University. In such case, the

marks obtained by his/her in the First or Second Examination as the case may be of the other University will be taken as the marks obtained by him/her for the result as per the provision of the regulation Act and Statute.

Duration of Period and Groups :

- 20.1 For B.A./B.Sc./B.Com. (Pass & Honours), each period shall be of maximum of 50 minutes duration. Each practical class may cover a minimum of 3 periods. Each tutorial/practical group will consist of a maximum of a 16 students. A general group class will have a maximum of 128 students.
- 20.2 The subjects having full mark 50 (MIL and English for Science students) shall have at least 2 lecture periods per week. All subjects/papers without practical component in Arts/ Sc./Com. (Pass/Compulsory/Elective/Minor Elective/Major Elective) having 100 full marks shall atleast 3 lecture periods per week per paper except Mathematics Pass for which 4 lecture periods per week per paper and subjects (Arts/Sc.) pass with practical component shall have 4 lecture periods per week/per paper. All Honours papers (Arts/Sc.) having practical component having full mark of 100 (75 in Theory & 25 in Practical) shall have at least 4 lecture periods and 1 practical class of 3 lecture periods duration per week (Except Mathematics).

Conduct of Examination :

- 25.1 The duration of theory and practical examinations shall be as follows :
- Theory - 80/100 marks.....3 hours
Practical - 50 marks or above..... 6 hours
- 25.2 The question paper in the University Examination shall contain alternative questions from each unit of the course of studies prescribed by the University.

Publication of Results :

- 26.1 The results of the three years B.A./B.Sc./B.Com. Degree Examination and the classes to be awarded shall be determined on the basis of the combined result of the First, Second and Final Examination taken together.
- 26.2 a. As soon as possible preferably within 45 days after the completion of the Final Examination (Theory paper) the syndicate shall publish a list of successful candidates based on the marks of First, Second and Final Examination.
- b. There shall be separate list for candidates of Pass and Honours in each stream of Arts, Science, Commerce.
- c. The list of candidates passed in the First Class in the Honours Courses of a particular subject shall be arranged in order of merit and the list of all other successful candidates of the Honours courses of that subject shall be arranged alphabetically and college wise. In case of a successful Honours candidate obtaining distinction it shall be mentioned against his/her name in the list.
- d. Candidate who pass in their first appearances and in one session will be placed above those who pass with back paper clearance in the merit list.
- e. The list of candidates who pass the pass courses shall be arranged college wise according to the roll numbers. In case a candidate has obtained Distinction it shall be mentioned against his/her name.
- 26.3 Each successful candidate at the Final Examination of the 3 years Degree Course shall receive a diploma in prescribed form signed by the Vice-Chancellor.

15. RULES OF HOSTELS

1. The college has three Ladies' Hostels, having 30 seats in Ladies' Hostel-1, 38 in Ladies' Hostel-2 and 40 in Ladies' Hostel-3 which run under the supervision of the Superintendents, who are deputed by the Principal from the teaching staff.

2. The selection for the hostels is made completely on the merit basis.
3. The session of the hostels is from June to May.
4. A student getting admitted to the College Hostel in any term will have to pay the monthly charge up to the end of the term.
5. A student who has admitted to the Hostel but not stayed, then she will not have to pay monthly charge but her admission charge will be forfeited.
6. A boarder admitted to the hostel must abide by the rules of the hostel, otherwise she will be expelled from the hostel by the Superintendent / Principal.
7. The allotment of seats in the hostel is the discretionary power of the Superintendent.
8. A boarder seeking leave from the hostel must apply to the Supt. in advance and obtain his/her permission for it.
9. The presence of the boarders will be checked at 6 pm. everyday.
10. If a boarder decides to leave the hostel for ever she will have to apply to the Supdt. and to clear up the seat rent for the continuing term.
11. Every Boarder is responsible for the hostel furniture allotted to her. In case of any breakage the cost will be deducted from the caution money of the concerned boarder.
12. The hostel, as well as the mess, will be closed during Durga Puja Vacation and Summer Vacation.
13. The study hour in the hostel is from 6.30 am. to 9 am. (morning) and 6.30 pm. to 9.30 pm.(evening). It should be strictly maintained by the boarders.
14. Boarders sent up for Council & University Examination have to pay hostel dues in full, upto the end of the session, before they fill up their forms failing which they will not be allowed to fill up forms.

15. Monthly mess charges may be varied during the session depending on the price index of the time.
16. No meeting can be held by the boarders during study hours without the permission of the Superintendent.
17. Guest meals shall not be entertained in the mess without the prior permission of the Superintendent.
18. One Prefect and an Asst. Prefect shall be appointed by the Superintendent, from the boarders, in order to assist the Superintendent in maintaining discipline in the Hostel.
19. All complaints against the cook and the attendants should be brought to the notice of the Superintendent.
20. A boarder may be rusticated from the Hostel on the report of the Superintendent for gross misconduct.
21. Inmates of Ladies hostel shall not be allowed to go outside the hostel campus during early morning or beyond working hours of the college for private coaching, computer education, etc.
22. A boarder seeking leave from the hostel must apply to the Superintendent in advance and the Superintendent must duly be intimated by the guardian in time for the purpose.
23. Boarders are asked to submit one photograph and the contact number of her legal/local guardian for recognition.
24. No guardian (legal / local) will be allowed to meet the boarders beyond the visiting hours.
Visiting hours : Morning 8 am to 9 am
Afternoon 4 pm to 5 pm

Arrangement of Mess in the Hostel :

1. The Hostel Mess is controlled by the Hostel Superintendent.
2. One Mess Manager and an Asst. Manager will be nominated from the boarders by the Superintendent for every

month. He / She is to run the mess for the particular month for which he/she has been nominated.

3. The mess provides only two meals a day. Boarders should take their meals in a disciplined way in the dining space.
4. Each boarder has to pay Rs. 200/- only in advance at the time of admission towards mess and Rs. 100/- on the 15th day of each month for the same.
5. Guest meals can be entertained by a boarder for a maximum of 3 days in a month.
6. Mess establishment charge is same for all boarders and it has no link with the number of meals taken.
7. Neither a guest meal nor stopping of a meal shall be entertained by a boarder after 4 pm. of the day.
8. The boarders default in mess dues can not enjoy guest meal in her name or in the name of other boarders.
9. Serious action will be taken by the Superintendent for misappropriation of mess money either by the manager or by any boarder.
10. Boarder should take their meal at the fixed meal hours as follows :
9.30 A.M. to 12.00 A.M. (Morning)
9.30 P.M. to 10.30 P.M. (Evening)

16. THE LIBRARY & ITS RULES

The College Library opens on all working days. The books in the library are arranged in different sections and sub-sections. The members of the staff and the bonafied students of the this college are permitted to borrow books from the library.

There are mainly two sections in the Library such as-

1. General Library
2. Lending Library

All the sections of the Library are under the administrative control of the Principal. The Professor-

in-charge of the Library, nominated by the principal for a session, exercises an effective control in all matters related to the Library with the aid and advice of the principal.

The following library rules are framed for the guidance of all.

Rules of the General Library.

For Staff :

1. A member of the teaching staff can borrow a maximum number of 15 book.
2. Maximum number of books which can be borrowed by a member of the non-teaching staff is as follows :
 - a) Demonstrator - 3
 - b) Class III Employee - 3
 - c) Class IV Employee - 1
3. A teacher is ordinarily allowed to borrow books on any literature and the subject in which he/she is a teacher.
4. In case of borrowing books from other subjects a teacher has to take written permission from the Principal.
5. The teacher is allowed to keep the books for a maximum period of one academic session.
6. The books borrowed from the library should be returned before the Summer Vacation.
7. Any property of the Library lost or damaged by a member of the staff is to be recovered from him/her after proper investigation.
8. The members of non-teaching staff are allowed to keep the books for a maximum period of 30 days.

For Students :

1. A student can borrow a maximum number of 3 books from the library in every 15 days but this restriction is not applicable to the students who have secured more than 80% of marks.

2. The maximum number of days for which students may keep the books is 15.
3. A fine of 25 paise per book will be imposed on the borrower for each day of default in returning a book.
4. A student against whom any fine is outstanding will not be allowed to borrow books from the library until the books are returned or the fine is paid or the case may be.
5. The Principal may impose fine to a student or a group of students for the improper use of the book or the journal.
6. Library cards will be issued to each student after the production of library card and books will be issued. In case of loss of such card a duplicate card will be issued to him/her on payment of Rs. 10/- and only after taking the prior permission of the principal.

FOR STAFF AND STUDENTS

1. No books shall be taken out of the Library without the knowledge of the Librarian or until it is properly issued.
2. The borrower must examine the condition of the book before it is issued to him/her. Otherwise if any mutilation is discovered later, the action and fine will be imposed against the borrower.
3. If the due date of the return of the books falls on an authorised holiday, it may be returned on the next working day.
4. Certain books may be reserved by the Principal for exclusive use in the Library on the recommendation of the Heads of the Department concerned.
5. Nobody can borrow books for others.
6. Any book lost, damaged or defected by a borrower must be replaced by him. If a book is one volume of a series, the whole series must be replaced by the borrower.
7. Those who use the library are supposed to have read the library rules and abide by them. Ignorance of the rules will not be considered as an excuse for violating the same.

8. If the book is not available in the market, the borrower must have to pay ten times cost of the catalogue price of the book. In case the price is not clearly evident, the borrower has to pay the amount fined by the Principal.
9. All sections of the library run under the over all administrative control of the Principal.

RULES FOR LENDING LIBRARY

1. This is a section of the library, which contains Test Books to be leased out to the poor and deserving students.
2. Not more than two books can be issued to a particular student.
3. One tenth price of each book will be paid by the students at the time of the issue of books. This amount is not refundable.
4. Books issued must be returned before the College Annual or University examination. Students desirous to keep books till the completion of the examinations must take the written permission from the Principal.
5. Towards the end of the session the librarian will report the Principal the name of the defaulters and the Principal will take the action as deems fit.

Rules for receiving and returning Library Books for students:

Students will receive and return their library books in the college library twice a month. The transaction hours of students in the Library is from 11 A.M. to 2 P.M. They will submit the requisition slip for borrowing library books one day before their scheduled date of issue, during the time period from 11 A.M. to 2 P.M. on all working days. If the date of issue of books is a Sunday the books shall be issued on Monday at 2 P.M. to 3.30 P.M. But students must submit their requisition slip on Saturday. The requisition slips are available at the circulation centre. Students will stick to their specific dates mentioned below. They should maintain discipline at the circulation centre and submit their library cards at the time of issue of books.

Time Table for Receiving & Returning Library Books

S.No.	Date	Classes	Roll No.	Time
1	1st & 16th	+2, 2nd Yr. Arts	All	11 am to 2 pm
2	2nd & 17th	+2, 2nd Yr. Sc.	"	"
3	3rd & 18th	+2, 2nd Yr. Com.	"	"
4.	4th & 19th	+2, 1st Yr. Arts.	"	"
5.	5th & 20th	+2, 1st Yr. Sc.	"	"
6.	6th & 21st	+2, 1st Yr. Com.	"	"
7.	7th & 22nd	+3, 3rd Yr. Arts.	"	"
8.	8th & 23rd	+3, 3rd Yr. Sc.	"	"
9.	9th & 24th	+3, 3rd Yr. Com.	"	"
10	10th & 25th	+3, 2nd Yr. Arts.	"	"
11	11th & 26th	+3, 2nd Yr. Sc.	"	"
12	12th & 27th	+3, 2nd Yr. Com.	"	"
13	13th & 28th	+3, 1st Yr. Arts.	"	"
14	14th & 29th	+3, 1st Yr. Sc.	"	"
15	15th & 30th	+3, 1st Yr. Com.	"	"

17. COLLEGE MAGAZINE

The College Magazine "**THE SWARNARENU**" is published once a year. The magazine provides ample opportunity for students and teachers of this college to reflect their literary worth/talent as well as to develop their creative attitudes.

The Editorial Board consisting of a few members of the teaching staff is nominated by the Principal. Two other student representatives are elected by the students as Secretary and Asst. Secretary in order to assist the Editorial Board in publishing the College Magazine.

18. THE COLLEGE CALENDAR

The College Calendar is published once a year, i.e. in the first quarter of every academic session. It portrays a view

of the college containing rules, regulations and infrastructures. It is edited by the members of the teaching staff as nominated by the Principal.

19. THE COLLEGE UNION

(Degree Wing)

The name of the College Union is R.I.H.S. College Union.

The Union shall remain as the sole tribunal of the students opinion inside the college.

1. Objectives :

- a) To organise discussion on general, cultural, academic, national and international issues.
- b) To invite eminent persons to address at functions of the union.
- c) To represent to the authority the views of its members in all matters relating to them.

2. Membership :

Every student whose name is on the rolls of the college is a member of the Union.

3. Executive Committee

There shall be an Executive Committee of the College Union consisting of the following office bearers.

- i) Principal (Ex-officio)
- ii) Advisor and Asso. Advisor College Union.
- iii) President
- iv) Vice-President
- v) General Secretary
- vi) Asst. General Secretary
- vii) All class Representatives of Degree Streams.
- viii) Women's Representative.

4. Functions of the Executive Committee.

- i) It shall prepare the budget of the Union for the session and get it approved by the Principal.

- ii) To draw up programme of the Union for the session.

To convene and hold meetings of the Union :

- i) An ordinary meeting of the Executive Committee may be called by the secretary in consultation with the President and the Advisor.
- ii) Notice of the ordinary meeting with date, time, place and agenda shall be given to members at least 48 hours prior to the meeting.
- iii) An urgent meeting of the committee can be convened at any time either by the President of the College Union or by the Principal.
- iv) Meeting of the Executive shall be presided over by the President or in his absence by the Vice-President.
- v) 50% of the members of the Executive Committee shall constitute the quorum.
- vi) The minutes of the Executive Committee shall be maintained by the secretary and a copy of it shall be communicated to the Principal through the Advisor within 24 hours of every meeting.
- vii) No meetings of Executive Committee will be valid unless Advisor is present at such meetings and puts his / her signature of the proceedings of the meetings.

5. Advisor :

- i. There shall be an Advisor of the Union appointed by the Principal from among the members of the teaching staff. The Principal may appoint one or more Associate Advisors to assist the Advisor in discharging the activities of the Union.
- ii. The Advisor will remain present at all the meetings of the Union. He will assist the Union by helpful suggestion, if necessary, in proper conduct of the meeting.
- iii. The President may refer to him any rule for interpretation & in such cases the decision of the Advisor shall be final.
- iv. The Advisor may at any time during a meeting or at the

request of the President explain the scope and effect of a motion or amendment.

- v. The Advisor will not preside over the meeting unless the President requests him to do so in writing.
- vi. Associate Advisors shall remain present in all meetings and assist the Advisor at the time of need.

6. President :

Any regular student of the Degree stream is eligible to stand for election to the Presidentship of the Union. The President shall preside over all the ordinary meetings of the Union at which he is present. He shall be responsible for maintenance of order and interpretation of rules.

7. Vice-President :

Any regular student of the Degree stream is eligible to stand for election of the Vice Presidentship of the Union.

In the absence of the President, the Vice-President shall preside over the ordinary meeting of the Union and shall assume all his powers & duties as that of the President.

8. Secretary :

Any regular student of the Degree Stream may contest for the office of the Secretary, College Union.

The Secretary shall give notices for holding meeting of the Union and record their minutes.

He shall select subjects for debate in consultation with the President and Advisor.

He shall keep the accounts of the Union.

He shall produce all vouchers to the Advisor for his/her approval.

9. Assistant Secretary :

Any regular student of the Degree Stream may contest for the office of the Assistant Secretary, College Union.

The Assistant Secretary shall assist the Secretary

to discharge his/her duties. During the absence of the Secretary he/she shall perform all his/her function.

10. Ordinary meeting of the Union :

- a) All ordinary meetings shall be presided over by the President.
- b) At least 2 days before a notice shall be given for every ordinary meeting.
- c) Ordinary meetings shall be convened once a fortnight if necessary.

11. Procedure of the meeting :

- a) In the absence of the President and Vice-President for any ordinary meeting, the members present will elect a chairman for among themselves. The Advisor will take the chair till the election is over. The chairman will assume all the rights and discharge all the duties of the President during a meeting.
- b) At the beginning of each ordinary meeting, the Secretary shall read out the minutes being approved by the President.
- c) Amendment to any minutes/motion (if any) shall be submitted in writing to the Secretary at the beginning of the meeting. No amendment will be made that negates the original motion.
- d) Every speech shall be relevant to the subject of a debate or the amendment proposed. No personal reflection shall be made in course of the meeting.
- e) Points Order : The Advisor/Associate Advisors or any member of Executive Committee may call the President's attention to a point of order even while a member is speaking. But no speech shall be made on such point of order.

12. Votes on Debate :

- a) At the conclusion of the debate the mover of the original motion has to exercise his right of reply. The amendment is put to vote for finalization.

- b) All questions in the debate shall be determined by a majority of vote of members present.
- c) If the votes are equally divided, the President shall cast his vote.

13. Extra-ordinary meeting of the Union may be convened:

- i) At the instruction of the Principal,
- ii) At the request of the President, College Union,
- iii) On a written requisition address to the Principal and signed by not less than $\frac{1}{3}$ members of the Union,
- iv) The Principal shall preside over any extra-ordinary meeting of the Union,

14. Discipline :

The President may call any member to order. If a member disobeys or disregards any order ruling of the President or Advisor or Associate Advisor, the President may ask the member to withdraw from the meeting and may report his/her name to the Principal. If necessary the President can dissolve the meeting.

In any case not provided for in these rules, the Advisor / Associate Advisor shall give a ruling as to the procedure on the principles already laid down and his ruling shall be final.

15. Supervision of the Executive Committee :

If the principal is satisfied, the Executive Committee has been acting or likely to act in a manner prejudicial to the interest of the college or students or that if it has failed to discharge its function & duties properly he may by order supercede the said Executive Committee and make arrangement to carry out the activities of the Union in a manner decided by him.

16. Members of Teaching Staff :

All meetings of the Union shall be opened to all members of the Teaching staff. If they so desire, can take part in the proceeding. They are not entitled to vote.

17. College Union Fund :

- a) All expenditures of the Union shall be met out of a fund raised through subscription from Degree students of the college.
- b) The Executive Committee in consultation with the Advisor /Associate Advisor shall prepare the Annual budget of the Union & submit the same to the Principal for his approval.
- c) The Advisor shall maintain the accounts and he is to receive all money from the Principal in connection with the Union.
- d) All members of the College Union shall pay a consolidated fee of Rs. 35/- per annum to be collected by the college office at the time of admission to each academic session.

18. College Election :

- a) Election shall be held for the different posts of 'office bearers' and 'Executive members' of the College Union as per the notification issued by the Govt. of Odisha.

Post of Office Bearer :

- | | |
|------------------------------|---------------------------------|
| (i) President | (viii) Asst. Secy., S.S.G. |
| (ii) Vice-President | (ix) Secy., Athletic Society |
| (iii) General Secretary | (x) Asst. Secy., Athletic Soci. |
| (iv) Asst. General Secretary | (xi) Secy., Dramatic Society |
| (v) Secy. O.S.S. | (xii) Asst. Secy., Dramatic |
| (vi) Asst. Secy. O.S.S. | (xiii) Secy., Magazine Society |
| (vii) Secy. S.S.G. | (xiv) Asst. Secy., Magazine |

Post of Executive Member :

- (i) All Class Representatives
- (ii) Secy. D.S.A.
- (iii) Asst. Secy. D.S.A.
- (iv) Secy. Science Society
- (v) Asst. Secy. Science Society
- (vi) Secy. G.C.R. Representative
- (vii) Asst. Secy. G.C.R.
- (viii) Secy. B.C.R.
- (ix) Asst. Secy. B.C.R.
- (x) Women's

19. Eligibility Criteria for Candidates :

- (i) Under graduate students between the ages of 17 and 22 years may contest election.
- (ii) The candidate should in no event have any academic arrears (i.e. back paper) in the year of contesting the election.
- (iii) The candidate should have attended the minimum percentage of attendance as prescribed by the University or 75% attendance which is higher.
- (iv) A regular candidate in his/her three year studentship shall have one chance to contest for the post of office bearer and two chances to contest for the post of an 'executive members'.
- (v) The candidate shall not have a previous criminal record, that is to say he/she should not have been tried and/or convicted of any criminal offence or misbehaviour. The candidate shall also not have been subject to any disciplinary action by the University authorities.
- (vi) The candidate must be a regular, fulltime student of the college and should not be a distance / proximate education student.

20. Nominations

- a) The scrutiny of nominations, declaration of valid nominations and the date of withdrawal of the nominations shall be notified by the Principal.
- b) A member can seek election to one office only.
- c) The nomination is done after proper scrutiny by the Principal or by nominee(s) or by a committee constituted by him for the purpose. The valid list of candidates contesting for various posts shall be notified on the day of nomination.
- d) The withdrawal (if any) of nomination papers can be made in writing to the Principal within a specified time as fixed by the Govt.

- e) Election shall be conducted and vote recorded and attested in such a manner as determined by the Principal.
- f) No member shall give more than one vote for each office.
- g) In case of a tie between two or more candidates the election shall be determined by toss.
- h) Members of the Union shall be asked to produce their Identity Card at the time of casting their votes.
- i) Members of the Union shall clear their college dues, either by getting themselves admitted or readmitted.
- j) In no case a recounting of votes is permissible and the candidates have to ascertain about their position in the election from their respective agents.
- k) The Principal shall be the final authority in all matters concerning the procedure of election and conduct of election and his decisions shall be final.

Vacancies and Tenure of Office of the Executive Committee of the College Union :

- a) The office bearers shall hold office for the entire academic session unless-
 - i) They cease to be the students of the college
 - ii) They voluntarily resign in writing addressed to the Principal and the same is accepted by the Principal,
 - iii) They are removed by a motion passed by a three fourth majority of the members of the union present and voting expressing lack of confidence in them at an extraordinary meeting called for the purpose.
- b) Office bearers who appear at a University Examination shall be deemed to have vacated their office on the date University Application forms are filled up by him/her.
- c) After the election is over and results are published the Principal shall call a general meeting of the Union, where the newly elected office bearers shall take Oath and assume charge. All the members of the staff & students shall be invited to attend the Oath taking Ceremony.

21. Amedment of the provision of the Bye-law :

Any amendment of the Bye-law is to be made by the Staff Council.

22. Interpretation of the Bye-law :

The Principal shall be the final authority on all matters relating to the Union and may at his discretion alter, avoid, supplement amend or abrogate any of those rules.

**20. YOUTH WELFARE ACTIVITIES
(A) THE NATIONAL SERVICE SCHEME (NSS)**

The National Service Scheme (NSS) is an Indian-sponsored public service programme by the Department of Youth Affairs and Sports of Government of India which was launched in Gandhiji's Centenary year in 1969. Aimed at developing students overall personality through community service, NSS is a voluntary association of young people in +2 level, colleges and universities that works for a campus-community linkage. Its cardinal principle is to organise programme by the students themselves, both by the students and teachers through their combined participation in community service, and to get a sense of involvement in the task of nations building. The motto of NSS is "Not me, Not yo, but We".

The NSS was started in RIHS in the year 1983. The service NSS unit of this college over the years have been highly commended. At present, two units of NSS, one of the girls and the other for the boys, are functioning. Each unit has 50 volunteers and is headed by an NSS officer.

Objectives :

1. To make the students understand the community in which they are living.
2. To make them realize their role in the community.
3. To build a social and civic responsibility.

4. To find practical solutions to individuals and community challenges.
5. To acquire skills in mobilizing community participation.
6. To develop leadership qualities and democratic attitude.
7. To bring capacity to eater emergencies and natural disasters.

Rules :

- a) All bonafide students of the college are able to apply for enrolment in NSS.
- b) The selection for admission in N.S.S. will be made by interviewing students personally
- c) A minimum of 75% of attendance in the Physical work classes and attendance at two camps are mandatory without which the names will be struck off from the list.
- d) Materials issued to the members should be returned to the N.S.S. officer before Annual / Test Examination.
- e) Discipline is the prime guiding factor of the N.S.S. The Programme Officer of N.S.S. is empowered to take disciplinary action against any volunteer violating the rules.
- f) On all matters related to the N.S.S. the dicision of the Principal is final.

(b) YOUTH RED CROSS (YRC)

The Red Cross is an international organisation meant for humanitarian services. It is a non-religious, non-political and non-sectarian institutional body. The Youth Red Cross (YRC) represents a substantial part of the membership of the Red Cross for its humanitarian commitment. Young volunteers can make a significant contribution to meeting the needs of the most vulnerable people within communities through Red Cross youth programme. This has been designed to involve young peiople as much as possible in the movement and its activities not only as workers but also as beneficiaries.

The Youth Red Cross (YRC) wing was started in RIHS in 1996. The objectives of this wing is to inculcate the ideas of peace and social service among that of others. The aim of YRC is to promote health care, service to the sick and the suffering, and encourage international friendliness. A member of the the teaching staff is nominated as counsellor by the principal. A fee of Rs. 10/- is collected from all the students of the college for the purpose.

(c) ODISHA STATE BHARAT SCOUTS AND GUIDES (OSBSG)

The Bharat Scouts and Guides (BSG), which was founded on 24th October 1950, is a voluntary non-political, educational movement for young people, opened to all without distinction of origin, race and creed, in accordance with the purpose, principles and method adopted in the World Organization of Scout Movement (WOSM) in 1922 and World Association of Girl Guides and Girl Scouts (WAGGS) in 1928 by Robert Baden-powell.

The purpose of the movement is to contribute to the development of young people in achieving their full physical, intellectual, social and spiritual potentials and individuals as responsible citizens and as members of the social, national and international community. The Bharat Scouts and guides has been implementing their scheme in various colleges in the state imparting social and moral education to the students.

The Rovering unit (for Boys) and Rangering Unit (for Girls) of OSBSG were opened for both +2 and +3 classes were opened in RIHS in the session 2016-17. A male member of the teaching staff is nominated as Rover Scout leader and a lady member of the staff is nominator as Ranger leader by the Principal. A fee of Rs. 12/- is collected from all students for the purposde. The Rover and Ranger wing of the institution are committed to serve the society with its absolute strength, energy and spirit.

(d) NATIONAL CADET CORPS (NCC)

National Cadet Corps (NCC) is an organisation formed by the Indian Military Corps in Delhi, in which the students participate themselves. It spreads in all over the Universities, colleges and schools. The aim of NCC is to develop characters, discipline, leadership, the spirit of adventure and the ideals of selfless service among the youth of the nation. The motto of NCC is "Unity and discipline".

The National Cadet Corps (NCC Army wings) laid its foundation in RIHS in the year 2017, with the approval of 7(O) Battalion, Bhadrak. The cadet enrolment was also finished with proper physical, written and psychological test by the battalion officer and the NCC officer, RIHS in the same year.

The objectives of NCC (Army wings) is to provide exposure and motivate the students/cadets towards Indian National Army as well as towards National service.

21. SOCIAL SERVICE GUILD (SSG)

The Social Service Guild is there to provide financial assistance to the needy, distressed and deserving students of the college. Each student of the college contributes an annual subscription of Rs. 5/- towards the guild fund to finance the organisation.

The Principal as Ex-officio President controls the funds of the guild.

22. COLLEGE SOCIETIES

Besides the College Union (+3 wing), there are a number of other societies such as Athletic Society, Dramatic Society and Day Scholar's Association for +3 students separately and Science Society is meant for Science students only. Apart from these, there are two Students' Common Room meant for Boys and Girls called B.C.R. and G.C.R. respectively.

There is an Executive Committee of each Society consisting of the Principal as ex-officio President. A Vice-President & Associate Vice-President (to be nominated by Principal from among the teaching staff of the college.) A Secretary and an Assistant Secretary to be elected from among the students of respective wings.

The method of election of the post of Secretary and Assistant Secretary from among the students to various societies is followed by the rules as prescribed under the election rules for College Union.

The Associate Vice-Presidents of different societies are to assist the Vice-Presidents in matters relating to their concerning societies & they are to discharge the duties of Vice-Presidents in the absent of the later.

The Assistant Secretaries of different societies are to assist the Secretaries of their respective societies in all matters and in the absence of Secretaries the Assistant Secretaries are advised to discharge all the functions of the Secretaries of the societies concerned.

The Principal is the final authority in all matters relating to all societies of R.I.H.S. He may at his discretion alter, avoid, supplement, amend or abrogate any of their rules.

The objective, membership and functions of office bearers of different societies are as follows-

(A) The Athletic Society

1. Objectives :

The Athletic Society of the college is meant to promote the spirit of games & sports among the students by organising the college games with assistance of the captains and vice-captains of respective games.

2. Membership :

All the members of staff and the students of R.I.H.S. are members of the Athletic Society.

3. Work of the Vice President :

- a) He / She will remain in-charge of all accounts and all correspondence in connection therewith.
- b) He/She is the general superintendent of game.

4. Work of the Secretary :

- a) He/She is the convenor of the meetings of Executive Committee and he / she keeps the records of the proceedings of the meetings.
- b) He/She conducts all correspondence assigned to him/her by the Vice-President.
- c) He / She prepares the Annual Report.
- d) He / She organises the College games and maintains discipline among the students during the sports & games.

(B) The Dramatic Society

1. Objectives :

The Dramatic Society of R.I.H.S. aims at encouraging the dramatic art among the students by arranging the artistic performances.

2. Membership :

All students of this college shall be the members of the Dramatic Society.

3. Work of the Vice-President :

- a) He / She will be in-charge of all accounts.
- b) He / She will be in-charge of selecting a play or plays to be staged and fix-up the date of performances with other members of the committee.

4. Work of the Secretary :

- a) He / She convenes the meeting and keeps the records of the proceedings of these meetings.
- b) He/She is to prepare the Annual Report of the Society.
- c) He/She is directly responsible to organise the rehearsal of the play & maintain discipline among the participants for the smooth performances of the drama.

(C) The Day Scholar's Association

1. Objectives :

The Day Scholar's Association of R.I.H.S. is to foster through cultural activities, the spirit of fellowship, co-operation and discipline amongst all the Day Scholars of the college and to celebrate Puja.

2. Membership :

All students of this college except the boarders of the College Hostels are members of the D.S.A.

3. The Secretary is to keep all the records of the proceedings of the meeting of the Executive Committee and organise the function with the advice of the Vice-President and Associate Vice-President.

(D) The Science Society

1. Objectives :

The aim of the Science Society of R.I.H.S. is to arrange seminars, exhibitions, excursions to places of scientific interest, etc.

2. Membership :

The membership of the Science Society is open to all teachers and students of science in the college. Only degree science students can cast their votes for the post of science society.

3. Any Senior teacher of the science faculty may be nominated by the principal as the Vice-President and another Associate Vice-President to be nominated by the Principal from the Science teaching staff.
4. The Secretary and Asst Secretary of Science Society shall be elected from among the degree students of Science Stream of the college.
5. The Vice-President shall be in-charge of all accounts and all correspondence in connection with the society.
6. The Secretary is to convene the meeting of the Executive Committee which will be presided over the Principal and

all the proceedings are to be recorded by the Secretary. He/She is responsible to organise seminars and to arrange excursions to the places of scientific interest with the advice of the Vice-President.

23. THE STUDENTS COMMON ROOM

1. The college provides two Common Rooms for boys and girls called Boys' Common Room and Girls Common Room respectively for healthy recreation and mutual contact among the students.
2. There is provision for some indoor games like Badminton, Chess, Carrom etc and facilities of newspaper & journals which are purchased from Common Room Fund.
3. The Vice-President will remain in-charge of the accounts and all correspondence in connection therewith.
4. The post of Secretary and Asst. Secretary of B.C.R. and G.C.R. is exclusively meant for degree students. So +2 students can not cast their votes for the post of Secretary and Asst. Secretary.
5. The meeting of the committee shall be presided over by the Principal. The Secretary is to convene the meeting of the committee and keep the record of the proceedings. He is responsible to maintain discipline inside the common room and entrusted with the duties of conducting Annual competition of indoor games among the students.

Other Societies :

Besides the above societies, there are following societies in the college for aesthetic development of the students. Odia Sahitya Samaj, History Society, Political Science Society, Education Society, Sanskrit Society and English Society.

24. SCHOLARSHIPS & FINANCIAL AID TO STUDENTS

The following scholarships financial aids are provided to the poor and the meritorious students by the State Government, Central Governments & from college fund.

1. Post Matric Scholarship :

Stipend is given to ST/SC students by T.R.W. department of the Govt. of Odisha.

2. Merit Scholarship (Medhabrutti) :

- a) Junior College Merit Scholarship : Meant for meritorious +2 students securing not less than 60% marks in the Annual H.S.C. Examination of the same year conducted by the Board of Secondary Education, Odisha.

- b) Senior College Merit Scholarship :

Meant for meritorious degree students on the basis of marks secured in the Annual +2, Arts / +2, Science / +2, Commerce examination conducted by C.H.S.E, Odisha.

3. Freedom Fighter Scholarship :

Awarded to the children of freedom fighters.

4. Stipend to Orthopaedically Handicapped Students :

Awarded to blind, lame and such other handicapped students whose age bar falls within 17-30 years. They must have secured at least 40% of marks in the H.S.C. Examination.

5. Students Aid Fund :

From this fund financial aid is generally granted to the needy and deserving students who are not granted such aid from other sources.

25. UNIVERSITY GRANTS COMMISSION

The College has been affiliated to U.G.C. under 2(F) & 12(B) of U.G.C. Acts of 1956. It has been providing financial assistance for different schemes such as Development

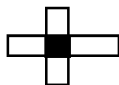
Grant, Merged Scheme Grant, Teaching - Learning Aid, Organising Seminars, M.R.P. (Major & Minor) constructions.

26. JOINT VENTURE COMPUTER EDUCATION PROGRAMME

One Computer Education Centre has been opened in this college with the approbation of the Director H.E. Deptt. w.e.f. 01-12-2001. So as to cater the requirement of general student in a line of their training in Computer Edn., students of +2 and +3 Arts/Science/Commerce wings can avail the opportunity of such training with the minimum cost of expenses as a part of additional Diploma & Certificate Courses along with the inter-disciplinary courses. It also extensively helps to the staff of the college providing such training to one teaching staff and one non-teaching staff each and every year with free of cost. This faculty adds as the part of professional efficiency of the staff.

27. LANGUAGE HUB (Skill Enhancement Cell)

Language Hub has been opened in the college from the session 2015 - 2016 with an object to develop the English speaking ability among the young boys and girls by which they can complete in National and International level at the time of employment.



28. ACADEMIC CALENDAR 2022-2023**R.I.H.S., BHOGRAI**

Sl.No	Subject	Time Line
01	Reopening of College after Summer Vacation.	18.06.2020
02	Commencement of Classes +2 2nd year all +3 2nd year Arts/Sc/Com +3 3rd year all +2 1st year all +3 1st year all	06.07.2022 06.07.2022 12.07.2022 As per Govt. notification -do-
03	College Students' Union Election	As per the Govt. notification
04	Welcome Ceremony for +3 1st yr. Students	Within August-2022
05	Class Room Seminar	1st Seminar, Sept.-2022 2nd Seminar, Nov.-2022
06	Unit Test Exam.(+3)	At the end of each Unit
07	Total Nos of Teaching days	Minimum 180 days
08	Test Examination	Within Nov.- 2022
09	Half yearly Examinations	Within December-2022
10	All competitions & functions of +3 College Union & +2 Cultural Association.	January 2023
11	Filling up of forms for CHSE(O)/ University Exam.	As notified by CHSE(O)/FMU
12	Study Tour	Within January 2023
13	Farewell Ceremoney	February 2023
14	Commencement of CHSE(O) / University Examination.	As notified by CHSE(O)/FMU
15	Annual College Examination-2021 for +2 1st year (All)	April - 2023
16	Continuation of Classes : All 1st yr. Classes (+2 & +3) All 2nd yr. Classes (+2 & +3) All 3rd yr. Classes (+3)	Till the end of February-2023 Till 15th February-2023 Till 15th February-2023
17	Publication of CHSE/University Result	As notified by CHSE(O)/FMU
18	Publication of class examination Result	1st week of May - 2023
19	Summer Vacation	As per Govt. instruction
20	Various Social Awareness Programme	Within Academic session.

N.B. : The above dateline may be changed by the Govt. as and when required.

29. LIST OF HOLIDAYS FOR 2023 R.I.H.S., BHOGRAI

Sl.No.	Name of Holidays	Date	No.of days
01	Makar Sankranti/Pongal	14.01.2023	01
02	Subash Chandra Bose Jayanti	23.01.2023	01
03	Republic Day/Basant Panchami	26.01.2023	01
04	Maha Shivaratri	18.02.2023	01
05	Dola Purnima	07.03.2023	01
06	Holi	08.03.2023	01
07	Ram Navami	30.03.2023	01
08	Utkal Divas	01.04.2023	01
09	Good Friday	07.04.2023	01
10	Mahabishuba Sankranti/ Dr. B.R. Ambedkar Jayanti	14.04.2023	01
11	Id-ul-Fitr	22.04.2023	01
12	Summer Vacation	06.05.2023 to 19.06.2023	38 (Ex. 7 Sundays)
13	Ratha Yatra	20.06.2023	01
14	Bahuda Yatra	28.06.2023	01
15	ID-UL-Juha	30.06.2023	01
16	Moharrum	28.07.2023	01
17	Independence day	15.08.2023	01
18	Jhulana Purnima	30.08.2023	01
19	Janmastami	06.09.2023	01
20	Ganesh Chaturthi	19.09.2023	01
21	Nuakhai	20.09.2023	01
22	Gandhi Jayanti	02.10.2023	01
23	Mahalaya	14.10.2023	01
24	Puja Vacation	21.10.2023 to 28.10.2023	7 (Ex. 1 Sunday)
25	Rasa Purnima	27.11.2023	01
26	Prathamastami	05.12.2023	01
27	X-Mass Day	25.12.2023	01
28	Local Holiday		02

Total 72 days

Annexure-B

Optional Holiday List for Government and Aided Degree Colleges
under Higher Education Department For the Calendar Year-2023

Sl.No.	Name of the Festival	Date	No.of days
01	Guru Govind Singh Birthday	05.01.2023	1
02	Foundation Day of Bramho Samaj	25.01.2023	1
03	Easter Saturday	08.04.2023	1
04	Birthday of Raja Ram Mohan Ray	22.05.2023	1
05	Anala Navami	21.11.2023	1

The employees of Government and aided degree colleges coming under Higher Education DEpartment may avail one optional holiday on any one of the above mentioned festive occasions/commemorative days as listed.

This list is subject to change by the Government from time to time.

Deputy Director,
PTC

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RULE - 8

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I, Prof. Kedar Singh Das, hereby declare that the particulars given above are true to the best of my knowledge and belief.

Sd/-

Prof. Kedar Singh Das
Principal

